Federal State Autonomous Educational Institution of Higher Education

PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA
NAMED AFTER PATRICE LUMUMBA

Law institute

educational division (faculty/institute/academy) as higher education programme developer

INTERNSHIP SYLLABUS

WORK EXPERIENCE INTERNSHIP PROGRAM

(internship title)

work experience

(internship type: educational, work experience)

Recommended by the Didactic Council for the Education Field for field of studies/speciality:

40.04.01 Jurisprudence

(field of studies / speciality code and title)

Practical training of students is conducted as part of the implementation of the basic professional educational program of higher education (EP HE):

INTERNATIONAL PRIVATE LAW

(EP HE programme profile/specialisation title)

2023

1. Goals of the work experience internship

Work experience internship is a type of educational activities aimed at forming and consolidation of established universal, fundamental and professional competencies and focuses on the practical training of students in professional skills and experience of professional activity, as well as the development of practical skills for carrying out independent scientific research work in the field corresponding to the profile of the master's degree program.

The goals of work experience internship are achieved as a result of the students' performance of the corresponding tasks for the two modules of work experience internship:
- *section 1 – professionally-oriented internship*, aimed at obtaining professional skills and experience of professional activity;
- *section 2 – pre-diploma internship*, aimed at acquiring practical skills of independent research work.

2. REQUIREMENTS FOR THE LEARNING OUTCOMES OF THE INTERNSHIP

The "Educational internship (pedagogical)" implementation is aimed at shaping the following competences (parts of the competence):

Table 2.1. List of competences formed by students during internship (learning outcomes of internship)

Code	Competence	Indicators of competence achievement (within the discipline)
UC-2.	Able to manage a project through all stages of its life cycle.	UC-2.1 Formulates, on the basis of the problem posed, a project problem and a way of solving it through project management;
		UC-2.2. Develops a project concept within the framework of the identified problem: formulates the aim, objectives, justifies the relevance, significance, expected results and possible areas of application;
		UC-2.3. Within the framework of the tasks set, plan for the resources required, including their substitutability;
		UC-2.4. Develops a project implementation plan using planning tools;
		UC-2.5. Monitors the progress of the project, corrects deviations, makes additional changes to the project plan, clarifies the areas of responsibility of the project participants.
UC-5.	Is able to analyse and take into account the diversity of cultures in intercultural interaction.	UC-5.1. Analyzes the most important ideological and value systems that have evolved in the course of historical development; substantiates the relevance of their use in social and professional interaction;
		UC-5.2. Builds social professional interaction taking into account the peculiarities of the main forms of scientific and religious consciousness, business and general culture of representatives of other ethnic groups and confessions, various social groups;

		UC-5.3. Ensures that a non-discriminatory interaction environment is created when carrying out professional tasks.
UC-6.	Is able to identify and implement priorities for his/her own activities and ways of improving them on the basis of self-assessment.	UC-6.1. Assesses his/her resources and their limits (personal, situational, time) and uses them optimally for the successful performance of the assigned task;
		UC-6.2. Identifies priorities for professional development and ways to improve their own performance based on self-assessment against selected criteria;
		UC-6.3. Builds a flexible professional trajectory using continuing education tools, taking into account accumulated professional experience and the dynamically changing demands of the labour market.
UC-7.	Able to: search for relevant sources of information and data; perceive, analyse, remember and communicate information using digital tools and algorithms when working with data from various sources in order to use the information efficiently to solve problems; evaluate information, its reliability, build logical conclusions on the basis of incoming information and data	UC-7.1. Searches for relevant sources of information and data, perceives, analyses, remembers and communicates information using digital tools and algorithms when working with data from various sources in order to use the information efficiently to solve problems
		UC-7.2. Assesses information, its reliability, draws logical conclusions from incoming information and data
GPC-1.	Is able to analyse non-standard situations of law enforcement practice and propose optimal solutions.	GPC-1.1. Has general and specific knowledge for identifying and solving non-standard situations (situations where there is no uniform approach to the application of law) in law enforcement practice
GPC-4.	Is able to argue a legal position in writing and orally in a case, including in adversarial proceedings.	GPC-4.1. Knows the content of basic and specific legal concepts, terms and definitions, and is able to use them to build an oral and written position on a specific legal issue
GPC-6.	Is able to ensure compliance with the principles of legal ethics, including taking measures to prevent corruption and suppress corruption (other) offences.	GPC-6.1. Knows specifics of ethical norms in professional legal work
GPC-7.	Is able to apply information technology and use legal databases to solve professional problems, taking into account information security requirements.	GPC-7.1. Knows basic information technology and legal frameworks for problem solving in different areas of legal work;
		GPC-7.2. Applies information technology and uses legal databases to solve professional problems, taking into account information security requirements;
		GPC-7.3. Have skills in information maintenance and data processing to solve professional problems, taking into account information security requirements

| PC-3. | Able to competently apply the norms of substantive and procedural law in specific areas of legal activity. | PC-3.1. Knows the specifics of legal regulation and law enforcement practice in specific areas of legal activity;
PC-3.2. Correctly establishes legal facts, as well as facts and circumstances of legal significance, carries out their comprehensive analysis, taking into account the specifics of the evidentiary process in specific areas of legal activity;
PC-3.3. Correctly carries out legal qualifications, correctly and reasonably applies the norms of substantive and procedural law in professional activities;
PC-3.4. Makes a law enforcement decision in the form prescribed by law in compliance with its industry affiliation, requirements for the structure, procedure for adoption and competence of the subject of law enforcement. |
| PC-4. | Able to provide qualified legal advice in specific areas of legal activity | PC-4.1. Knows the specifics and methodology of consulting in specific areas of legal activity;
PC-4.2. Provides qualified advice in specific areas of legal activity;
PC-4.3. Possesses the skills of legal advice in specific areas of legal activity; |

3. THE PLACE OF INTERNSHIP IN EP HE

"Educational internship (pedagogical)" is a part formed by members of educational relationship.

As part of EP HE, students also take courses and/or other internships that contribute to the achievement of the intended learning outcomes of the "Educational internship (pedagogical)".

Table 3.1. List of components of EP HE that contribute to the achievement of the planned learning outcomes of an internship

Code	Name of competence	Previous disciplines/modules, internships*	Subsequent disciplines/modules, internships*
UC-2.	Able to manage a project through all stages of its life cycle.	History and Methodology of Legal Science	Academic Practice and Legal Consulting and Scientific Research Internship
UC-5.	Is able to analyse and take into account the diversity of cultures in intercultural interaction.	Comparative Law Research Current Issues of Private International Law Introduction to Private International Law: Theoretical and Historical Aspect	
UC-6.	Is able to identify and implement priorities for his/her own activities and	History and Methodology of Legal Science	Academic Practice and Legal Consulting and Scientific Research Internship

	ways of improving them on the basis of self-assessment.		
UC-7.	Able to: search for relevant sources of information and data; perceive, analyse, remember and communicate information using digital tools and algorithms when working with data from various sources in order to use the information efficiently to solve problems; evaluate information, its reliability, build logical conclusions on the basis of incoming information and data	Comparative Law Research Current Issues of Private International Law Introduction to Private International Law: Theoretical and Historical Aspect International Commercial Arbitration and Other ADR	Academic Practice and Legal Consulting and Scientific Research Internship
GPC-1.	Is able to analyse non-standard situations of law enforcement practice and propose optimal solutions.	Philosophy of Law History and Methodology of Legal Science Comparative Law Research Current Issues of Private International Law	Academic Practice and Legal Consulting and Scientific Research Internship
GPC-4.	Is able to argue a legal position in writing and orally in a case, including in adversarial proceedings.	Philosophy of Law Current Issues of Private International Law	Academic Practice and Legal Consulting and Scientific Research Internship
GPC-6.	Is able to ensure compliance with the principles of legal ethics, including taking measures to prevent corruption and suppress corruption (other) offences.	Philosophy of Law	Academic Practice and Legal Consulting and Scientific Research Internship
GPC-7.	Is able to apply information technology and use legal databases to solve professional problems, taking into account information security requirements.	History and Methodology of Legal Science Comparative Law Research Introduction to Private International Law: Theoretical and Historical Aspect International Commercial Arbitration and Other ADR	Academic Practice and Legal Consulting and Scientific Research Internship
PC-3.	PC-3. Able to competently apply the norms of substantive and procedural law in specific areas of legal activity.	Current Issues of Private International Law / Актуальные проблемы международного частного права Variable Component / Вариативная компонента Introduction to Private International Law: Theoretical and Historical Aspect / Введение в международное частное право: теоретический и исторический аспекты International Commercial Arbitration and Other ADR / Международный	

		коммерческий арбитраж и иные альтернативные способы разрешения споров	
		Law Applicable to Cross-Border Contractual Obligations / Право, применимое к трансграничным договорным обязательствам	
		Cross-Border Transactions: Legal and Practical Aspect / Трансграничные сделки: юридический и практический аспект	
		Private International Law Issues in the Field of Protection of Intellectual Property Rights / Вопросы охраны интеллектуальной собственности в международном частном праве	
		Digital Methods of Disputes between Resolution in Russia and Abroad / Цифровые способы разрешения споров в России и за рубежом	
		World Trade Organisation Law / Право Всемирной торговой организации	
		Civil Procedural Law and Private International Law In The European Union: Issues of Unification / Гражданское процессуальное право и международное частное право в Европейском союзе: вопросы унификации	
		Legal Regulation of Transactions with Foreign Assets / Правовое регулирование операций с иностранными активами	
		Law of International Trade / Право международной торговли	
		Art and Cultural Heritage Law / Правовое регулирование культурных ценностей и сферы искусства	
		Law of International Banking Transactions / Право	

		международных банковских операций Cross-Border Mergers and Acquisitions / Трансграничные сделки слияния и поглощения Cyberspace: Jurisdiction and Dispute Resolution/ Киберпространство: юрисдикция и разрешение споров Private International Law Issues in the Field of Transnational Insolvency / Вопросы трансграничного банкротства в международном частном праве Notarial System / Нотариат Private International Law Issues in the Field of Insurance Law / Вопросы страховых правоотношений в международном частном праве	
PC-4.	PC-4. Able to provide qualified legal advice in specific areas of legal activity	International Commercial Arbitration and Other ADR / Международный коммерческий арбитраж и иные альтернативные способы разрешения споров Law Applicable to Cross-Border Contractual Obligations / Право, применимое к трансграничным договорным обязательствам Cross-Border Transactions: Legal and Practical Aspect / Трансграничные сделки: юридический и практический аспект Private International Law Issues in the Field of Protection of Intellectual Property Rights / Вопросы охраны интеллектуальной собственности в международном частном праве Digital Methods of Disputes between Resolution in Russia and Abroad / Цифровые способы разрешения споров в России и за рубежом	

| | | World Trade Organisation Law / Право Всемирной торговой организации
Civil Procedural Law and Private International Law In The European Union: Issues of Unification / Гражданское процессуальное право и международное частное право в Европейском союзе: вопросы унификации
Legal Regulation of Transactions with Foreign Assets / Правовое регулирование операций с иностранными активами
Law of International Trade / Право международной торговли
Art and Cultural Heritage Law / Правовое регулирование культурных ценностей и сферы искусства
Law of International Banking Transactions / Право международных банковских операций
Cross-Border Mergers and Acquisitions / Трансграничные сделки слияния и поглощения
Cyberspace: Jurisdiction and Dispute Resolution/ Киберпространство: юрисдикция и разрешение споров
Private International Law Issues in the Field of Transnational Insolvency / Вопросы трансграничного банкротства в международном частном праве
Notarial System / Нотариат
Private International Law Issues in the Field of Insurance Law / Вопросы страховых правоотношений в международном частном праве | |

* To be filled in according to the competence matrix and SUP EP HE.

4. INTERNSHIP WORKLOAD

The total workload of the "Educational internship (pedagogical)" is 3 credit units (108 ac.h.).

5. INTERNSHIP CONTENT

Table 5.1. Content of the INTERNSHIP*.

Name of the practice section	Section content (topics, types of practical activities)	Workload, ac.h.
Introductory	- Getting acquainted with the teaching and methodological documentation of the department discipline; - getting acquainted with the local documents regulating the organisation and conduct of educational classes; - getting acquainted with the organisation and conduct of all forms of educational classes	20
Methodological	Getting acquainted with classroom pedagogical work, including: - attending at least six classroom sessions (lectures, practical classes) on subjects assigned to the department; - getting acquainted with the work on the preparation of teaching and methodological materials; - development of methodological materials.	30
Pedagogical	To prepare and conduct classroom sessions (as a professor`s assistant), including: - independent preparation of lesson plans and outlines for specific topics of academic disciplines; - selection and analysis of basic and additional literature in accordance with the topics and objectives of classes; - development of up-to-date scientific and methodological training materials for classes	40
Completing the internship report		9
Preparation for defence and defence of the internship report		9
	TOTAL:	108

* - the content of the practice by section and type of practical training is COMPLETELY reflected in the trainee's report on the internship.

6. MATERIAL AND TECHNICAL SUPPORT FOR THE INTERNSHIP

Type of classroom	Classroom equipment	Specialised educational / laboratory equipment, software, and materials for course study (if necessary)
Lecture room	An auditorium for lecture-type classes, equipped with a set of specialised furniture; a blackboard (screen) and technical means of multimedia presentations.	Multimedia projector, laptop, projection screen, stable wireless Internet connection. Software: Office 365 (MS

Type of classroom	Classroom equipment	Specialised educational / laboratory equipment, software, and materials for course study (if necessary)
		Office, MS Teams), Chrome
Lab	An auditorium for laboratory work, individual consultations, current monitoring and interim certification, equipped with a set of specialised furniture and equipment.	Multimedia projector, laptop, projection screen, stable wireless Internet connection. Software: Office 365 (MS Office, MS Teams), Chrome
Seminar room	Auditorium for seminar-type classes, group and individual consultations, current monitoring and intermediate attestation, equipped with a set of specialised furniture and technical means of multimedia presentations.	Multimedia projector, laptop, projection screen, stable wireless Internet connection. Software: Office 365 (MS Office, MS Teams), Chrome
Computer room	Computer room for classes, group and individual consultations, current control and interim attestation, equipped with personal computers (30 pcs.), blackboard (screen) and technical means of multimedia presentations.	Multimedia projector, laptop, projection screen, stable wireless Internet connection. Software: Office 365 (MS Office, MS Teams), Chrome
Self-studies Classroom	Self-studies classroom (can be used for seminars and consultations), equipped with a set of specialised furniture and computers with access to the EIOS.	Multimedia projector, laptop, projection screen, stable wireless Internet connection. Software: Office 365 (MS Office, MS Teams), Chrome

7. WAYS OF CARRYING OUT THE INTERNSHIP

The form of educational (pedagogical) internship is stationary.

"Educational internship (pedagogical)" can be carried out at PFUR structural subdivisions or organizations located in Moscow, as well as at the bases located outside of Moscow.

The internship is carried out on the basis of an external organization (outside the PFUR) on the basis of a corresponding agreement which specifies the terms, place and conditions of the internship in the base organization.

The timing of the internship corresponds to the period specified in the academic calendar of the EP HE. The deadlines can be adjusted in agreement with the Department of Educational Policy and the Department of Internships and Student Employment at PFUR.

8. TRAINING, METHODOLOGICAL AND INFORMATION SUPPORT FOR THE

PRACTICE

Basic literature:

1. Ganshina, G. V. Methodology of teaching special disciplines : textbook for higher education institutions 2nd ed. - Moscow : Publishing house URAIT, 2022. - 195 с. - (Higher education). - ISBN 978-5-534-11433-1. - Text : electronic // Educational platform URAIT [website]. - URL: https://www.urait.ru/bcode/495697
2. Stol, A. V. Pedagogy of higher education: modern methods of teaching abroad : textbook for higher education /- Moscow : Publishing house URAIT, 2022. - 180 с. - (Higher education). - ISBN 978-5-534-14073-6. - Text : electronic / / Educational Platform of URAIT [website]. - URL : https://www.urait.ru/bcode/496840 \.
3. Professional skills of a lawyer: textbook and practical work for secondary vocational education / M.V. Nemytina [et al]; edited by M.V. Nemytina. - Moscow: Publishing house URAIT, 2022. - 211 с. - (Professional education). - ISBN 978-5-534-08160-2. - Text: electronic // Educational platform URAIT [website]. - URL: https://urait.ru/bcode/48966

Further reading

1. Voronina E. V. Scientific organization of pedagogical work. Pedagogical ergonomics : textbook for universities / - 2nd ed. amended. - Moscow : Publishing house URAIT, 2022. - 129 с. - (Higher education). - ISBN 978-5-534-09623-1. - Text : electronic / / Educational Platform URAIT [website]. - URL: https://www.urait.ru/bcode/492724
2. Krivshenko L. P. Psychology and pedagogy in higher education : textbook for universities /. - Moscow : Publishing house URAIT, 2022. - 454 с. - (Higher Education). - ISBN 978-5-534-15315-6. - Text : electronic // Educational Platform of URAIT [website].URL: https://www.urait.ru/bcode/488327
3. Kuklina E. N. Organization of student's independent work : textbook for universities / E. N. Kuklina, M. A. Maznichenko, I. A. Mushkina. - 2nd edition, revised. and supplement. - Moscow : Publishing house URAIT, 2022. - 235 с. - (Higher education). - ISBN 978-5-534-06270-0. - Text : electronic // Educational Platform of URAIT [website]. - URL: https://www.urait.ru/bcode/491737
4. Professional skills of lawyer : textbook for universities / E. N. Dobrokhotova [et al] ; under general editorship of E. N. Dobrokhotova. - Moscow : Publishing house URAIT, 2020. - 326 с. - (Higher education). - ISBN 978-5-534-03333-5. - Text : electronic // Educational Platform of URAIT [website]. - URL: https://www.urait.ru/bcode/450849 (date of accession: 03.06.2022).
5. Chashin, A. N. Introduction to the specialty: lawyer : textbook for universities / A. N. Chashin. - Moscow : Publishing house URAIT, 2022. - 113 с. - (Higher education). - ISBN 978-5-534-06653-1. - Text : electronic // Educational Platform of URAIT [website]. - URL: https://www.urait.ru/bcode/494121 (access date: 03.06.2022)

Internet-(based) sources:

1. RUDN Electronic libraries and third-party educational libraries to which university students have access under concluded contracts:
    - RUDN Electronic library system – EBS RUDN http://lib.rudn.ru/MegaPro/Web
    - Electronic library system «University Library online» http://www.biblioclub.ru
    - Electronic Library «URAIT» http://www.biblio-online.ru

- Electronic library system «Students Consultant»www.studentlibrary.ru
- Electronic library system «Lan» http://e.lanbook.com/
- Electronic library system «Troitskyi most»

2. Databases and search engines:
- Electronic Legal and Regulatory Documentation Fund http://docs.cntd.ru/
- Search system Yandex https://www.yandex.ru/
- Search system Google https://www.google.ru/
- SCOPUS http://www.elsevierscience.ru/products/scopus/

Teaching and methodological materials for internship completion, completing the diary and completing the internship report *:

1. Safety rules for "educational internship" (initial briefing).
2. Methodological guidelines for students to fill in the diary and report on the internship.

* - all teaching and methodological materials for the internship are placed according to the current procedure on the internship page **in TUIS!**

9. ASSESSMENT MATERIALS AND A CREDIT-RATING SYSTEM FOR EVALUATING THE LEVEL OF COMPETENCE UPON INTERNSHIP COMPLETION

The evaluation materials and grading system* for assessing the level of competence (part of competences) in "Educational internship (pedagogical)" completion are presented in the Appendix to this Program of internship (module).
* The requirements of the relevant local normative act of PFUR (regulation/order) are used to form OM and BRS.

DEVELOPER:
Associate Professor, Department of Civil Law
and Procedure and Private International Law

N.V. Ivanovskaya

HEAD OF BUP
Head of the Department of
Civil Law and Procedure and
Private International Law, JD
Full Professor

E.E. Frolova

HEAD OF HE EP
Head of the Department of
Civil Law and Procedure and
Private International Law, JD
Full Professor

E.E. Frolova