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**Federal State Autonomous Educational Institution of Higher Education**  
**PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA**  
**RUDN University**

**Faculty of Humanities and Social Sciences**

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educational division (faculty/institute/academy) as higher education programme developer

## **INTERNSHIP SYLLABUS**

**Research work**

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internship title

**Recommended by the Didactic Council for the Education Field of:**

**41.04.05 INTERNATIONAL RELATIONS**

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field of studies / speciality code and title

**The student's internship is implemented within the professional education programme of higher education:**

**GLOBAL SECURITY AND DEVELOPMENT COOPERATION**

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higher education programme profile/specialisation title

## 1. INTERNSHIP GOAL(s)

The purpose of conducting “Research work” is to consolidate in students the knowledge, skills and abilities acquired during the mastering of disciplines of professional training by focusing on the main directions of scientific research in the field of historical and political sciences, corresponding to the educational programme in the direction 41.04.05 ‘International Relations: Global Security and International Development’.

## 2. REQUIREMENTS FOR LEARNING OUTCOMES

The internship is designed for students to acquire following competences (competences in part):

*Table 2.1. List of competences that students acquire during the internship*

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Competence formation indicators (within this course)</b>
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action.	GC-1.1. Systematically analyse professional situations and demonstrate critical thinking skills. GC-1.2. Comprehensively analyses a source of information in terms of temporal and spatial conditions of its origin, objectivity and reliability. GC-1.3. Systematically analyses previously established approaches and explanations in science, identifying their strengths, weaknesses, explanatory power and limitations. GC-1.4 Based on a systematic approach, develops his/her own strategy of scientific enquiry and the logic of scientific argumentation.
GC-2	Able to manage the project at all stages	GC -2.1. Determines the goal and objectives of the project, its implementation strategy taking into account time and resource constraints. GC -2.2 Identifies alternative options for solving tasks, taking into account possible management risks. GC -2.3 Determines the expected results of solving set tasks. GC -2.4 Formulates reporting documentation on the results of project development and implementation.
GC-3	Capable of organising and leading a team, developing a team strategy to achieve set goals.	GC -3.1 Demonstrates the ability to engage in constructive teamwork, performing the functions of managers and junior and mid-level staff. GC -3.2 Demonstrates the ability to responsibly develop a strategy for self-development in the interests of a team, organisation or department.
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction.	GC-4.1 At the professional level, uses various forms and types of oral and written communication in Russian, native and foreign language(s). GC-4.2. Uses adequate linguistic means to achieve professional goals in Russian, native and foreign language(s). GC-4.3. Uses modern communication technologies for professional purposes.

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Competence formation indicators (within this course)</b>
		GC-4.4 Develop strategies for oral and written communication in Russian, native and foreign language(s) in academic and professional interactions.
GC-5	Able to analyse and take into account the diversity of cultures in the process of intercultural interaction	GC-5.1 Understands the specifics of development and sociocultural differences of different countries and peoples, taking into account their historical past, and is able to take these specifics into account in the course of intercultural interaction. GC-5.2. Interacts constructively with representatives of different countries and peoples in solving professional problems. GC-5.3 Demonstrates a deep understanding of the specifics of traditions, history, and Russia's role in the world-historical process and is able to explain these specifics in a professional and reasoned manner during intercultural communication.
GC-6	Able to identify and implement priorities of own activity and ways to improve it on the basis of self-assessment.	GC-6.1. Possesses the skills of effective time planning in order to realise his/her own educational and professional projects. GC-6.2. Adequately assesses his/her own physical abilities and possesses basic health-saving skills. GC-6.3. Demonstrates mastery of self-development techniques and methods.
GPC-1	Able to build professional communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, taking into account the specifics of business and spiritual culture of Russia and foreign countries.	GPC-1.1. Build communication with partners based on the goals and situation of communication, identifying and responding appropriately to cultural, linguistic and other features affecting professional communication and dialogue. GPC -1.2. Use communicative mediative technologies taking into account the specifics of business and spiritual culture of Russia and foreign countries. GPC -1.3 Organise, conduct and evaluate the effectiveness of international negotiations and conciliation procedures. GPC -1.4 Systematically formulate his/her own position on international relations using scientific terminology, both in writing and orally.
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving problems of professional activity.	GPC -2.1. Apply modern technologies of information search, processing and analysis to interpret and forecast the development of international political processes. GPC -2.2 Use specialised databases and software tools to search for information required to solve professional problems. GPC -2.3 Evaluate the received information adequately to identify information gaps and to identify attempts of propaganda and manipulative

Competence code	Competence descriptor	Competence formation indicators (within this course)
		influence taking into account the requirements of information security. GPC -2.4. Quantify qualitative data and interpret quantitative data in a meaningful way.
GPC-3	Capable of assessing, modelling and forecasting global, macro-regional. National-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of theoretical and empirical research methods and applied analysis.	GPC -3.1 Use theoretical empirical methods to assess international political processes at various levels. Possess the positivist and hermeneutic methodology of comprehension of political reality. GPC -3.2. Forecast the development (including scenario-based) of the situation within the framework of the solution of major international problems affecting, first of all, the interests of the Russian Federation.
GPC-4	Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, check their validity.	GPC -4.1 Conduct scientific research in interdisciplinary areas, including setting goals and objectives, positioning the selected problem in the available literature on the topic, selecting research methods, determining the scientific novelty of the researched problems, confirming the validity of scientific hypotheses, formulating their own conclusions and recommendations. GPC -4.2 Analyse international and political-economic problems and processes while observing the principle of scientific objectivity.
GPC-5	Able to develop a strategy to promote publications on the profile of activity in the mass media on the basis of basic principles of media management.	GPC-5.1. Independently prepare professionally-oriented texts of various genre and style (article, analytical note, information and analytical note, review, programme document, abstract, theses of report, press release, etc.). GPC -5.2 Evaluate the target audience and editorial policy of print, audio-visual and Internet media. GPC -5.3 Develop and promote the required image of political phenomena and processes through a series of publications of various genres in different types of media. GPC -5.4 Evaluate the perception of the image of political phenomena and processes formed in the media.
GPC-6	Capable of developing and implementing organisational and managerial decisions in the field of activity.	GPC -6.1 Organise and participate in the implementation of development programmes and strategies, including political, social, cultural, humanitarian. GPC -6.2. independently formulate technical and service tasks, define objectives, identify and use information necessary for making managerial decisions, assess the need for resources, identify problems, find alternatives, choose optimal solutions under given conditions and taking into account risks,

Competence code	Competence descriptor	Competence formation indicators (within this course)
		<p>evaluate the results and consequences of managerial decisions.</p> <p>GPC -6.3 Perform the functions of middle executive and junior management staff of the institutions of the Ministry of Foreign Affairs of the Russian Federation, other state institutions, federal and regional public authorities with the use of foreign languages.</p>
GPC-7	<p>Able to independently develop strategies for presenting the results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and channels of information dissemination.</p>	<p>GPC -7.1 Develop strategies for presenting the results of professional activity, taking into account their specifics and the characteristics of the target audience.</p> <p>GPC -7.2 Develop persuasive arguments to achieve the goals of presenting the results of professional activity.</p> <p>GPC -7.3 Select optimal information and communication technologies and channels for disseminating information. Develop a feedback system with target audiences to improve the effectiveness of communication.</p>
GPC-8	<p>Capable of developing proposals and recommendations for applied research and consulting.</p>	<p>GPC -8.1. independently prepare a qualified opinion on international relations issues in the interests of and at the request of the relevant department of the relevant ministry, other government agencies, international and non-governmental organisations, information and analytical centres, mass media, other institutions and organisations.</p> <p>GPC -8.2 Prepare recommendations on a wide range of current international issues for government, public and commercial organisations, as well as for a wide audience of non-specialists.</p> <p>GPC -8.3 Examine projects and programmes in the sphere of international relations implemented by state and municipal governments, non-governmental and public organisations, and commercial structures.</p>
GPC-9	<p>Be able to participate in the implementation of basic professional and additional educational programmes.</p>	<p>GPC -9.2. Organise independent work of students on programmes of vocational training, basic vocational education and additional education.</p> <p>GPC -9.3. To carry out control and estimation of mastering by students of training courses, disciplines (modules) of programmes of professional training, basic professional education and additional education.</p> <p>GPC -9.4. To carry out assignments on the organisation of research, project and other activity of students on programmes of professional training, basic professional education and additional education.</p> <p>GPC -9.5. Participate in the development and updating (under the guidance of a specialist of a</p>

Competence code	Competence descriptor	Competence formation indicators (within this course)
		higher level of qualification) of working programmes of training courses, educational-methodical complexes and teaching aids on the profile of research work. GPC -9.6. Organise various forms of extracurricular activities as tutors (Model UN, Model EU).
PC-1	Able to independently plan and conduct research in the humanities and social sciences.	PC-1.1. Identify topical scientific problems of international relations, develop methodological tools. PC-1.2. Draw up a step-by-step plan and programme of research implementation. PC-1.3 Conduct research as part of individual and collective research projects. PC-1.4. independently prepare research texts in accordance with the current requirements of domestic and foreign academic publications. PC-1.5. To master the political and legal specifics of the position of regions of the Russian Federation and foreign countries in relations between states and to understand the opportunities and limitations of cross-border and other international relations of regions.

### 3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship refers to the core/variable/elective\* component of (B2) block of the higher educational programme curriculum.

Within the higher education programme students also master other disciplines (modules) and / or internships that contribute to the achievement of the expected learning outcomes as results of the internship “Research work”

*Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.*

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GC-2	Able to manage the project at all stages		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GC-3	Capable of organising and leading a team,		Professional practice / Профессиональная

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Previous courses/modules, internships*</b>	<b>Subsequent courses/modules, internships*</b>
	developing a team strategy to achieve set goals.		Практика Master's Thesis Preparation / Преддипломная практика
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GC-5	Able to analyse and take into account the diversity of cultures in the process of intercultural interaction		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GC-6	Able to identify and implement priorities of own activity and ways to improve it on the basis of self-assessment.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GPC-1	Able to build professional communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, taking into account the specifics of business and spiritual culture of Russia and foreign countries.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving problems of professional activity.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GPC-3	<p>Capable of assessing, modelling and forecasting global, macro-regional. National-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of theoretical and empirical research methods and applied analysis.</p>		<p>Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика</p>
GPC-4	<p>Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, check their validity.</p>		<p>Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика</p>
GPC-5	<p>Able to develop a strategy to promote publications on the profile of activity in the mass media on the basis of basic principles of media management.</p>		<p>Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика</p>
GPC-6	<p>Capable of developing and implementing organisational and managerial decisions in the field of activity.</p>		<p>Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика</p>
GPC-7	<p>Able to independently develop strategies for presenting the results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and</p>		<p>Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика</p>



<b>Competence code</b>	<b>Competence descriptor</b>	<b>Previous courses/modules, internships*</b>	<b>Subsequent courses/modules, internships*</b>
	channels of information dissemination.		
GPC-8	Capable of developing proposals and recommendations for applied research and consulting.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
GPC-9	Be able to participate in the implementation of basic professional and additional educational programmes.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика
PC-1	Able to independently plan and conduct research in the humanities and social sciences.		Professional practice / Профессиональная Практика Master's Thesis Preparation / Преддипломная практика

\* To be filled in according with the competence matrix of the higher education programme.

#### **4. INTERNSHIP WORKLOAD**

The total workload of the internship “Research work” is 6 credits (216 academic hours).

#### **5. INTERNSHIP CONTENTS**

*Table 5.1. Internship contents\**

<b>Modules</b>	<b>Contents (topics, types of practical activities)</b>	<b>Workload, academic hours</b>
Module 1. Scientific research	Scientific knowledge, its essence, features and necessity of acquisition. Scientific research, its essence and features. Types and forms of science, its role and features. Science as a complex multidimensional and multilevel phenomenon, as an object of special scientific study. Scientific problem. Characteristics and content of the stages of research work. The language of science. Methodological rules of introduction and application of terms in scientific research.	
Module 2. Research Methodology.	Concepts of method and methodology of scientific research. Existing levels of cognition in the methodology of scientific research. The essence of theoretical and empirical methods of scientific cognition. The essence, role, composition and content of general scientific	

Modules	Contents (topics, types of practical activities)	Workload, academic hours
	methods of cognition. The essence, content and role of specific scientific (private) methods of cognition.	
Module 3. Preparatory stage of the research work.	Methodological requirements for the title of a scientific paper Methodological requirements for the title of a scientific work. Methodological requirements for setting the purpose of scientific work. Relevance of research. Novelty of research. Methodological requirements for the content of scientific work. Methodological requirements for the result of scientific work. Choice of method (technique) of research. Description of the research process. Discussion of the research results. The need for approbation of scientific results. Planning of research work	
Module 4. Basic methods of research information retrieval for international research.	Main sources of scientific information. Organisation of reference and information activity. Methods of work with catalogues and card catalogues. Universal Decimal Classification (UDC). Library and bibliographic classification (LBC). Bibliographic indexes. Sequence of search for documentary sources of information. State rubricator of scientific and technical information (GRSTI). Internet resources. Features of using Internet resources. Working with sources, reading techniques, note-taking, making a book plan. Types of publications.	
Module 5. Methodology of work on the manuscript of the research, peculiarities of preparation and design	Композиция научного произведения. Рубрикация текста научной работы. Повествовательные и описательные тексты. Процедуры разбивки материалов на главы и параграфы. Способы написания текста. Язык и стиль научного письменного текста. Оформление цитат. Использование числовых значений в научном тексте. Сокращения слов. Табличная форма организации материала. Графический способ изложения иллюстративного материала. Оформление справочно-библиографического аппарата. Требования к печатному оригиналу рукописи. Подготовка иллюстративного материала. Особенности подготовки отчета о научно-исследовательской работе. Особенности процедур подготовки, оформления, защиты магистерской квалификационной работы.	
Module 6. Methodology for preparing the report and presentations	Features of the report as a type of communication of scientific work. The art of speech. Presentation as a convenient and effective way. General	

<b>Modules</b>	<b>Contents (topics, types of practical activities)</b>	<b>Workload, academic hours</b>
	principles of presentation construction. Determination of the necessary number of slides. Content and design of presentation slides.	
Methodology for the preparation of grant applications.	Science programmes as a form of educational, scientific and cultural policy. Scientific Foundations, their characteristics. Foreign and domestic funds supporting scientific projects. projects. Expertise of scientific projects. Rules of application submission. Types of grants. Justification of the research project. Techniques of control of project implementation. Estimates and financial calculations of the cost of work. Formalisation of applications. Management of research projects. Planning, formulation of tasks to performers, decision-making in crisis situations, control, analysis of situations, analysis of results.	
Writing an internship report		
Preparing for defence and defending the internship report		
<b>TOTAL:</b>		<b>216</b>

\* The contents of internship through modules and types of practical activities shall be FULLY reflected in the student's internship report.

## **6. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS**

Specially equipped rooms that comply with the current sanitary and fire safety standards, as well as with SAFETY REQUIREMENTS at the workplace (Research institutions (Far East Institute of the Russian Academy of Sciences, Institute of Oriental Studies of the Russian Academy of Sciences, IMEMO, Institute of CIS countries, Gorchakov Public Diplomacy Support Foundation, National Committee for BRICS Research, ASEAN Centre of MGIMO, RISI, RUDN, etc.)).

## **7. INTERNSHIP LOCATION AND TIMELINE**

The internship “Research work” can be carried out at the structural divisions of RUDN University (at Moscow-based organisations, as well as those located outside Moscow).

The internship at an external organisation (outside RUDN University) is legally arranged on the grounds of an appropriate agreement, which specifies the terms, place and conditions for an internship implementation at the organisation.

The period of the internship, as a rule, corresponds to the period indicated in the training calendar of the higher education programme. However, the period of the internship can be rescheduled upon the agreement with the Department of Educational Policy and the Department for the Organization of Internship and Employment of RUDN students.

## **8. RESOURCES RECOMMENDED FOR INTERNSHIP**

*Main readings:*

1. Методические рекомендации к написанию курсовых, выпускных квалификационных работ бакалавров и магистерских диссертаций по направлениям подготовки «Международные отношения» и «Зарубежное регионоведение». <http://web-local.rudn.ru/web-local/kaf/rj/index.php?id=117>

2. Павлов, А. В. Логика и методология науки: современное гуманитарное познание и его перспективы [Электронный ресурс]: учеб. пособие / А. В. Павлов. – М.: Флинта: Наука, 2010. – 344 с. – URL: <http://e.lanbook.com/view/book/49460/page24/>

3. Рузавин Г.И. Методология научного познания. Учебное пособие для вузов. – М.: Юнити-Дана, 2012. – 287 с.

#### *Additional readings:*

1. Научно-исследовательская работа: практикум / Министерство образования и науки Российской Федерации, Федеральное государственное автономное образовательное учреждение высшего профессионального образования «Северо-Кавказский федеральный университет»; сост. Е.П. Кузнеченков, Е.В. Соколенко. - Ставрополь: СКФУ, 2016. - 246 с.: ил. - Библиогр. в кн.; То же [Электронный ресурс]. - URL: <http://biblioclub.ru/indx.php?page=book&id=459119> (17.09.2018).

2. Бодряков Владимир Юрьевич, Быков Антон Александрович Научно-исследовательская работа и научно-исследовательская работа студентов как инструменты формирования профессиональных компетенций студентов и академической репутации вуза // Педагогическое образование в России. 2014. Выпуск 8, С.154-158

3. Кривошеина О. О. Информационно-поисковая система «Научно-исследовательская работа» // Гаудеамус. 2011. Выпуск 18 том 2, С.129-130

4. Азарская, М.А. Научно-исследовательская работа в вузе: учебное пособие / М.А. Азарская, В.Л. Поздеев; Поволжский государственный технологический университет. - Йошкар-Ола: ПГТУ, 2016. - 230 с.: ил. - Библиогр.: с. 166-168. - ISBN 978-5-8158-1785-2; То же [Электронный ресурс]. - URL: <http://biblioclub.ru/index.php?page=book&id=461553> (17.09.2018).

5. Дегтерев Д.А. Прикладной количественный анализ и моделирование международных отношений: учебник. - М.: РУДН, 2016. - 556 с // Сравнительная политика. 2017. Выпуск 1 том 8, С.160-160

#### *Internet sources*

1. Electronic libraries (EL) of RUDN University and other institutions, to which university students have access on the basis of concluded agreements:

- RUDN Electronic Library System (RUDN ELS) <http://lib.rudn.ru/MegaPro/Web>
- EL "University Library Online" <http://www.biblioclub.ru>
- EL "Yurayt" <http://www.biblio-online.ru>
- EL "Student Consultant" [www.studentlibrary.ru](http://www.studentlibrary.ru)
- EL "Lan" <http://e.lanbook.com/>
- EL "Trinity Bridge"

#### *2. Databases and search engines:*

- electronic foundation of legal and normative-technical documentation <http://docs.cntd.ru/>
- Yandex search engine [https:// www .yandex.ru/](https://www.yandex.ru/)

- Google search engine <https://www.google.ru/>

- Scopus abstract database <http://www.elsevier.com/locate/scopus/>

*The training toolkit and guidelines for a student to do an internship, keep an internship diary and write an internship report\*:*

1. Safety regulations to do the internship (safety awareness briefing).
2. Machinery and principles of operation of technological production equipment used by students during their internship; process flow charts, regulations, etc. (if necessary).
3. Guidelines for keeping an internship diary and writing an internship report.

\*The training toolkit and guidelines for the internship are placed on the internship page in the university telecommunication training and information system under the set procedure.

## **8. ASSESSMENT TOOLKIT AND GRADING SYSTEM\* FOR EVALUATION OF STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS**

The assessment toolkit and the grading system\* to evaluate the level of competences (competences in part) formation as the internship "Research work" results are specified in the Appendix to the internship syllabus.

\* The assessment toolkit and the grading system are formed on the basis of the requirements of the relevant local normative act of RUDN University (regulations / order).

### **DEVELOPERS:**

_____	_____	_____
position, educational department	signature	name and surname.
_____	_____	_____
position, educational department	signature	name and surname
_____	_____	_____
position, educational department	signature	name and surname.

### **HEAD OF EDUCATIONAL DEPARTMENT:**

**Department of Theory and History of**

**International Relations**

**K.P. Kourylev**

_____	_____	_____
educational department	signature	name and surname.

### **HEAD OF**

### **HIGHER EDUCATION**

### **PROGRAMME:**

**M.A. Shpakovskaya**

**Professor, Department of Theory and  
History of International Relations**

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position, educational department

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signature

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name and surname