Federal State Autonomous Educational Institution of Higher Education
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA
RUDN University

Faculty of Humanitarian and Social Science

educational division (faculty/institute/academy) as higher education programme developer

INTERNSHIP SYLLABUS

Pedagogical practice

internship type

Recommended by the Didactic Council for the Education Field of:

5.6.7 History of International Relations and Foreign Policy

field of studies / speciality code and title

The student's internship is implemented within the professional education programme of higher education:

History of International Relations and Foreign Policy: International affairs

higher education programme profile/specialisation title

1. INTERNSHIP GOAL(s)

The Internship aims at:

- expansion by graduate students of the experience of practical pedagogical activity, mastering the necessary methods of training and education in the field of education;
- formation of the professional orientation of their personality.

2. REQUIREMENTS FOR LEARNING OUTCOMES

The internship intends to train and guide students to achieve the following results:

Know:
- general scientific approaches to solving methodological problems;
- psychological and pedagogical features of training.
- modern learning technologies at the levels of the subject, section, topic

Be able to:
- organize the educational process at different levels and profiles of higher education,
- carry out planning of educational work,
- learn out the learning process with a focus on the tasks of training, educating and developing the personality of a learner and taking into account the specifics of teaching.
- rationally select the content of any organizational form of education, highlighting in it the most important, essential and concentrating the students attention on it;
-optimally select methods of organizing educational activities, methods of stimulation and control, taking into account the peculiarities of the content of the topic and the individual capabilities of each student,
- analyze and explain the political, socio-cultural, economic aspects, the role of the human factor, the civilizational component of the historical process.
- use modern information and communication technologies in the educational process,
- analyze own activities in order to improve own skills;
- use advanced teaching experience, combining traditional and innovative learning technologies

Have:
- skills to set goals and formulate the tasks of pedagogical activity, to predict the development and upbringing of a student's personality,
- conceptual and categorical apparatus of methodical science;
- skill professional self-assessment activities;
- methodology of scientific and practical professional activities.

3. INTERNSHIP WORKLOAD

1)The total workload of the internship is 6 credits (216 academic hours).

4. INTERNSHIP CONTENTS

Table 4.1. Internship contents*

Modules	Contents (topics, types of practical activities)	Workload, academic hours
Module 1. Preparation	The study of methodological and special literature	60
	Development, under the supervision and with the help of the supervisor, of the plan and text of the lecture or the plan of the seminar and presentation on one of the main and relevant topics of the course, coinciding (in the ideal case) with the subject of his scientific research.	20
	Preparation of training materials for seminars, practical and laboratory classes in the taught discipline and providing them for verification to the supervisor.	40
	Preparation of interactive classes using computer technology	6
Module 2. Conducting classes	Conducting seminars	8
	Participation under the control of the supervisor in the checking of students' coursework, verification, evaluation	8
	Carrying out under the guidance of the supervisor of activities for the current and intermediate control of students.	12
	Conducting consultations with students	8
Module 3. Preparation of final documents	Compilation of psychological portraits of students. Preparing a diary, an individual task, receiving feedback from a supervisor	36
Writing an internship report		9
Preparing for defence and defending the internship report		9
TOTAL:		

5. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

The infrastructure and technical support necessary for the internship implementation include: devices that comply with current sanitary and fire safety standards.

The SAFETY REQUIREMENTS at the enterprise, workplace (including the department of RUDN University) and during the work with certain equipment include the following: personal computers, presentation equipment, printers, scanners, etc.

6. INTERNSHIP LOCATION AND TIMELINE

Pedagogical internship is carried out at the Department of Theory and History of International Relations of the RUDN University.

The period of the internship, as a rule, corresponds to the period indicated in the training calendar of the higher education programme. However, the period of the internship can be rescheduled upon the agreement with the Department of Educational Policy and the Department for the Organization of Internship and Employment of RUDN students.

7. RESOURCES RECOMMENDED FOR INTERNSHIP

Main readings:
1. Stanley N Bursten, Gretchen M Reevy. Pedagogical Psychology: Beyond the 21st Century [Электронный ресурс] 2015. 1 c. ISBN 9782889195626 URL: http://journal.frontiersin.org/researchtopic/1908/pedagogical-psychology-beyond-the-21st-century
2. Bozo P. Obradović. Pedagogical Practice Way Of Connecting Pedagogical Theory And Practice / College of Professional Studies Educators, Gnjilane – Bujanovac. // International Journal of Cognitive Research in Science, Engineering and Education. 2013. №1.2. ISSN 2334-847X

Additional readings:
3. Marianne Vinje. Pedagogical Studies in Teacher Education: Reintroducing methodology as the core of pedagogical studies / Høgskolen i Oslo og Akershus. // Acta Didactica Norge. 2016. №10.2. ISSN 1504-9922 DOI: 10.5617/adno.2463

Internet sources
1. Electronic libraries (EL) of RUDN University and other institutions, to which university students have access on the basis of concluded agreements:
- RUDN Electronic Library System (RUDN ELS) http://lib.rudn.ru/MegaPro/Web
- EL "University Library Online" http://www.biblioclub.ru
- EL "Yurayt" http://www.biblio-online.ru
- EL "Student Consultant" www.studentlibrary.ru
- EL "Lan" http://e.lanbook.com/
- EL "Trinity Bridge"

2. *Databases and search engines:*
- electronic foundation of legal and normative-technical documentation http://docs.cntd.ru/
- Yandex search engine https:// www .yandex.ru/
- Google search engine https://www.google.ru/
- Scopus abstract database http://www.elsevierscience.ru/products/scopus/

The training toolkit and guidelines for a student to do an internship, keep an internship diary and write an internship report*:

1. Safety regulations to do the internship (safety awareness briefing).
2. Machinery and principles of operation of technological production equipment used by students during their internship; process flow charts, regulations, etc. (if necessary).
3. Guidelines for keeping an internship diary and writing an internship report.

*The training toolkit and guidelines for the internship are placed on the internship page in the university telecommunication training and information system under the set procedure.

8. ASSESSMENT TOOLKIT AND GRADING SYSTEM* FOR EVALUATION OF STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS

Evaluation materials and a point-rating system* for assessing the level of competence formation (part of competences) based on the results of passing the "Pedagogical practice" are presented below:

The general educational and methodical management of pedagogical internship and its control are carried out by the department to which the graduate student is attached In order to implement the leadership of the department identifies the teacher, who is the general leader of the internship The supervisor provides each graduate student with a practice program, an individual assignment, a diary, methodological recommendations (recommendations for keeping a diary, recommendations for drafting a report, etc) and materials, supervises the work of graduate students

The head of the internship provides general management, decides on organizational issues, draws up individual plans-tasks for graduate students, attends open classes, checks reports For methodological guidance, they are attached to their supervisors or teachers, leading the discipline

Graduate students are required to attend the classes of their supervisors in the group assigned to them in order to I) become familiar with the psychological characteristics of students; 2) to understand (and, if necessary, apply) the methods used by the teacher on the subject in this group; 3) to be able to logically continue the topic studied by the program and conduct a high- quality lesson.

A graduate student who has not completed the internship program without a valid reason, has received a negative review of work or an unsatisfactory rating in defending a report, by decision of the dean's office in consultation with the relevant department, may be sent to internship again in his spare time

A graduate student who has not completed the internship of any kind for a good reason, undergo an internship according to an individual plan.

DEVELOPERS:

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position, educational department	signature	name and surname.

HEAD OF EDUCATIONAL DEPARTMENT:

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