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**Federal State Autonomous Educational Institution for Higher Education
PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA
(RUDN University)
Faculty of Economics**

INTERNSHIP SYLLABUS

Introductory internship
(наименование практики)

educational
(вид практики: учебная, производственная)

38.03.01 Economics
(code and name of the direction of training/specialty)

The development of the discipline is carried out within the framework of the implementation of the main professional educational program of higher education:

International Economic Relations
(name (profile/specialization))

2024 г.

1. INTERNSHIP GOAL(s)

The purpose of the "Introductory Practice" is to consolidate and deepen the theoretical training of students, teach the skills of research and practical work, ways of finding, analyzing, processing and applying scientific, special and statistical information.

2. REQUIREMENTS FOR LEARNING OUTCOMES

Conducting the "Introductory Practice" is aimed at forming the following competencies (part of the competencies) among students:

Table 2.1. List of competences that students acquire during the internship

Competence code	Competence descriptor	Competence formation indicators (within this course)
GC-1 / УК-1	Able to search, critical analysis and synthesis of information, apply a systematic approach to solve tasks / Способен осуществлять поиск, критический анализ и синтез информации, применять системный подход для решения поставленных задач	GC-1 / УК-1.1 Know how to search information to solve the task for various types of requests / Осуществляет поиск информации для решения поставленной задачи по различным типам запросов GC-1 / УК-1.2 Able to analyze and contextually process information to solve tasks with the formation of their own opinions and judgments / Анализирует и контекстно обрабатывает информацию для решения поставленных задач с формированием собственных мнений и суждений GC-1 / УК-1.3 Able to offer options for solving the problem, analyzes the possible consequences of their use / Предлагает варианты решения задачи, анализирует возможные последствия их использования
GC-3 / УК-3	Able to carry out social interaction and realize their role in the team / Способен осуществлять социальное взаимодействие и реализовывать свою роль в команде	GC-3 / УК-3.1 Able to determine the role in the team, based on the strategy of cooperation to achieve the goal / Определяет свою роль в команде, исходя из стратегии сотрудничества для достижения поставленной цели GC-3 / УК-3.2 Know how to analyze the possible consequences of personal actions and plans their actions to achieve a given result / Анализирует возможные последствия личных действий и планирует свои действия для достижения заданного результата GC-3 / УК-3.3 Able to argue own point of view regarding the use of the ideas of other team members to achieve the goal / Аргументирует свою точку зрения относительно использования идей других членов команды для достижения поставленной цели
GC-4 / УК-4	Able to communicate in interpersonal and intercultural interaction in Russian as a foreign and	GC-4 / УК-4.1 Know how to choose the style of business communication, depending on the language of communication, the purpose and conditions of the partnership / Выбирает стиль делового общения, в

Competence code	Competence descriptor	Competence formation indicators (within this course)
	<p>foreign language(s) based on the possession of interrelated and interdependent types of reproductive and productive foreign language speech activities, such as listening, speaking, reading, writing and translating in everyday life, socio-cultural, educational-professional, official-business and scientific spheres / Способен к коммуникации в межличностном и межкультурном взаимодействии на русском как иностранном и иностранном(ых) языке(ах) на основе владения взаимосвязанными и взаимозависимыми видами репродуктивной и продуктивной иноязычной речевой деятельности, такими как аудирование, говорение, чтение, письмо и перевод в повседневной, социокультурной, учебно-профессиональной, официально-деловой и научной сферах общения</p> <p>GC-4 / УК-4</p>	<p>зависимости от языка общения, цели и условий партнерства</p> <p>GC-4 / УК-4.2 Able to search the necessary information to solve standard communicative tasks in Russian and foreign languages / Осуществляет поиск необходимой информации для решения стандартных коммуникативных задач на русском и иностранном языках</p> <p>GC-4 / УК-4.3 Know how to use dialogue for cooperation in academic communication of communication, taking into account the personality of the interlocutors, their communicative-speech strategy and tactics, the degree of formality of the situation / Использует диалог для сотрудничества в академической коммуникации общения с учетом личности собеседников, их коммуникативно-речевой стратегии и тактики, степени официальности обстановки</p>
GC-6 / УК-6	<p>Able to manage his time, build and implement a trajectory of self-development based on the principles of education throughout life / Способен управлять своим временем, выстраивать и реализовывать траекторию саморазвития на основе принципов образования в течение всей жизни</p>	<p>GC-6 / УК-6.1 Able to analyze self resources and their limits (personal, situational, temporary, etc.) to successfully complete the task / Анализирует свои ресурсы и их пределы (личностные, ситуативные, временные и т.д.), для успешного выполнения поставленной задачи</p> <p>GC-6 / УК-6.2 Know how to find and use sources of additional information to increase the level of general and professional knowledge / Находит и использует источники получения дополнительной информации для повышения уровня общих и профессиональных знаний</p> <p>GC-6 / УК-6.3 Able to define the tasks of self-development, goals and priorities of professional</p>

Competence code	Competence descriptor	Competence formation indicators (within this course)
		growth / Определяет задачи саморазвития, цели и приоритеты профессионального роста

3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship refers to the core/variable/elective* component of (B2) block of the higher educational programme curriculum.

Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GC-1 / УК-1	Able to search, critical analysis and synthesis of information, apply a systematic approach to solve tasks / Способен осуществлять поиск, критический анализ и синтез информации, применять системный подход для решения поставленных задач	Mathematics / Математика Computer science / Информатика Philosophy / Философия Вариативная компонента Economical geography / Экономическая география International Law / Международное право Private International Law / Международное частное право	Technological internship / Технологическая практика Project-technological internship / Проектно-технологическая практика Undergraduate practice / Преддипломная практика Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
GC-3 / УК-3	Able to carry out social interaction and realize their role in the team / Способен осуществлять социальное взаимодействие и реализовывать свою роль в команде	Management / Менеджмент Вариативная компонента International Labour market and Migration / Мировой рынок труда и миграция International Law / Международное право International Marketing / Международный маркетинг	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
GC-4 / УК-4	Able to communicate in interpersonal and intercultural interaction in Russian as a foreign and foreign language(s) based on the possession of interrelated and	International Economic Relations / Международные экономические отношения Foreign language / Иностранный язык	Introductory internship / Ознакомительная практика Final state examination procedures / Подготовка и сдача государственного экзамена

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	<p>interdependent types of reproductive and productive foreign language speech activities, such as listening, speaking, reading, writing and translating in everyday life, socio-cultural, educational-professional, official-business and scientific spheres / Способен к коммуникации в межличностном и межкультурном взаимодействии на русском как иностранном и иностранном(ых) языке(ах) на основе владения взаимосвязанными и взаимозависимыми видами репродуктивной и продуктивной иноязычной речевой деятельности, такими как аудирование, говорение, чтение, письмо и перевод в повседневной, социокультурной, учебно-профессиональной, официально-деловой и научной сферах общения GC-4 / УК-4</p>	<p>Russian language as foreign / Русский язык (как иностранный) Вариативная компонента Second foreign language (practical course) / Второй иностранный язык Foreign language (advanced) / Иностранный язык (продвинутый уровень) Russian language as foreign (advanced) / Русский язык как иностранный (продвинутый уровень) Foreign language in business communication / Иностранный язык делового общения Professional communications in economics (foreign language) / Профессиональные коммуникации в экономике (иностранный язык) Professional communications in economics (foreign language) / Профессиональные коммуникации в экономике</p>	<p>Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы</p>
GC-6 / УК-6	<p>Able to manage his time, build and implement a trajectory of self-development based on the principles of education throughout life / Способен управлять своим временем,</p>	<p>Вариативная компонента Interdisciplinary coursework / Междисциплинарная курсовая работа Interdisciplinary course project /</p>	<p>Project-technological internship / Проектно-технологическая практика Undergraduate practice / Преддипломная практика Final state examination procedures / Подготовка и сдача государственного экзамена</p>

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	выстраивать и реализовывать траекторию саморазвития на основе принципов образования в течение всей жизни	Междисциплинарная курсовая работа	Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы

* - заполняется в соответствии с матрицей компетенций и СУП ОП ВО

4. INTERNSHIP WORKLOAD

1)The total workload of the internship is 3 credits (108 academic hours).

5. INTERNSHIP CONTENTS

Modules	Contents (topics, types of practical activities)	Workload, academic hours
Section 1. Stationary (classroom) stage	Topic 1.1. Familiarization with the system of organization and functioning of electronic libraries and institutional subscription.	10
	Topic 1.1. Familiarization with the system of organization and functioning of electronic libraries and institutional subscription.	10
	Topic 1.3. Analysis of the tools, organization and conduct of the procedure of complex statistical and economic research.	10
Section 2. Research phase	Topic 2.1. Study of technical and economic features of enterprises (excursions to enterprises of different spheres of economic activity).	20
	Topic 2.3. Study of socio-economic features and problems of territorial development (work with official websites of regional and industry online exhibitions).	18
	Topic 2.1. Analysis of regional features of the dynamics of socio-economic indicators of the development of the territory.	18
Section 3. Cameral stage	Topic 3.1. Preparation of reports on all types of work performed within the framework of introductory practice	4
Preparation of the internship report		9
Preparation for protection and protection of the practice report		9
ALTOGETHER:		108

* - содержание практики по разделам и видам практической подготовки ПОЛНОСТЬЮ отражается в отчете обучающегося по практике.

6. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

To conduct an introductory practice, classrooms equipped with individual computers for each student are required.

Means of ensuring the development of the introductory practice program: presentation materials, visual aids - a practice diary, analytical information systems, operating systems (Windows of the latest version); computer networks and software tools (Microsoft Office latest version) to solve applied problems that arise in the process of studying at the university and in the course of future professional activities.

7. INTERNSHIP LOCATION AND TIMELINE

"Introductory practice" can be carried out both in the structural units of the RUDN University or in the organizations of Moscow (stationary), and at bases located outside Moscow (visiting).

Conducting practice on the basis of an external organization (outside the RUDN University) is carried out on the basis of an appropriate contract, which specifies the terms, place and conditions of practice in the basic organization.

The terms of the internship correspond to the period specified in the calendar training schedule of the OP HE. The timing of the internship can be adjusted in coordination with the Department of Educational Policy and the Department of Practice Organization and Employment of Students at RUDN University.

8. RESOURCES RECOMMENDED FOR INTERNSHIP

Main literature:

1. Glushkova V.G., Lopatnikov D.L., Prokopov F.T., Vetrova E.Yu., Leonard K.S., Abashkin V.L., Plisetsky E.E., Ilyina I.N., Khoreva O.B., Rakhmanova O.V. Regional Economics and Territorial Development Management (textbook), 2019 <https://elibrary.ru/item.asp?id=41250860>

2. Oding N.Yu., Rusetskaya O.V., Limonov L.E., Zhikharevich B.S. Regional Economics and Spatial Development (textbook, volume 1), 2019 <https://elibrary.ru/item.asp?id=41250472>

3. Oding N.Yu., Rusetskaya O.V., Limonov L.E., Zhikharevich B.S. Regional Economics and Spatial Development (textbook, volume 2), 2019 <https://elibrary.ru/item.asp?id=41250787>

4. World Development Report 2021 // World Bank <https://openknowledge.worldbank.org/bitstream/handle/10986/36883/9781464817304.pdf>

5. Sustainable Development Goals Report, 2020 UN <https://unstats.un.org/sdgs/report/2020/The-Sustainable-Development-Goals-Report-2020-Russian.pdf>

6. World Economic Outlook 2021 // International Monetary Fund <https://www.imf.org/en/Publications/WEO/Issues/2021/10/12/world-economic-outlook-october-2021>

Дополнительная литература:

1. Abramov A.E., Bobylev Y., Vasilkovsky S., Zubarevich N., Ignatov A., Kaukin A., Kolmar O., Kosyrev A., Larionova M., Miller E., Ponomareva O., Popova I., Radygin A., Sakharov A., Flegontova T., Florinskaya Y., Chernova M., Shelepov A. Monitoring of the economic situation in Russia: trends and challenges of socio-economic development, 2020 <https://elibrary.ru/item.asp?id=42938134>

2. Aksyuk S., Zubarevich N., Koval A., Levashenko A., Mikhailova T., Mkrtchyan N., Florinskaya Y. Monitoring of the economic situation in Russia, 2018 <https://elibrary.ru/item.asp?id=32588201>

3. Gurevich V.S., Kolesnikov A.V., Kudrin A.L., Mau V.A., Radygin A.D., Sinelnikov-Murylev S.G.. Economic Policy of Russia. Turbulent Decade, 2020 <https://www.iep.ru/ru/publikacii/publication/ekonomicheskaya-politika-rossii-turbulentnoe-desyatiletie-2008-2018.html>

4. Zubarevich N.V. Opportunities and Limitations of Quantitative Assessment of Factors of Economic Development of Russian Regions, 2020 <https://elibrary.ru/item.asp?id=43065715>

5. Zubarevich N.V. Development of Russian agglomerations: trends, resources and management capabilities, 2017 <https://elibrary.ru/item.asp?id=30503023>

6. Latin America and the Caribbean. Consolidating the Recovery: Seizing Green Growth Opportunities 2022 // World Bank <https://openknowledge.worldbank.org/bitstream/handle/10986/37244/9781464818677.pdf?sequence=2&isAllowed=y>

7. An Analysis Of Issues Shaping Africa's Economic Future // World Bank <https://openknowledge.worldbank.org/bitstream/handle/10986/37281/9781464818714.pdf?sequence=2&isAllowed=y>

Resources of the information and telecommunication network "Internet":

1. RUDN University EBS and third-party EBS, to which university students have access on the basis of concluded contracts:

- ELECTRONIC LIBRARY SYSTEM RUDN University – EBS RUDN University <http://lib.rudn.ru/MegaPro/Web>
- EBS University Library Online <http://www.biblioclub.ru>
- EBS Jurait <http://www.biblio-online.ru>

2. Databases and search engines:

- Scientific Electronic Library <https://elibrary.ru>
- Website of the Federal State Statistics Service. – Access mode: <http://www.gks.ru>
- Website of the Ministry of Economic Development of the Russian Federation. – Access mode: <http://www.economy.gov.ru>
- Website of the Ministry of Regional Development of Russia: <http://www.minregion.ru>
- World Bank Statistical Database <https://databank.worldbank.org/source/world-development-indicators>
- United Nations Development Programme Statistical Database <https://hdr.undp.org/en/data>
- International Monetary Fund Statistical Database <https://data.imf.org>
- Электронный фонд правовой и нормативно-технической документации <http://docs.cntd.ru/>

Educational and methodical materials for internship, filling out a diary and issuing a report on practice *:

1. Safety rules when passing the "Introductory practice" (initial instruction)..
2. The general structure and principle of operation of technological production equipment used by students during the internship; technological maps and regulations, etc. (if necessary).
3. Guidelines for students to fill out a diary and draw up a report on practice.
4. All educational and methodical materials for the passage of introductory practice are posted on the page of practice in TUIS: <https://esystem.rudn.ru/course/view.php?id=11565>.

8. ASSESSMENT TOOLKIT AND GRADING SYSTEM* FOR EVALUATION OF STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS


The assessment toolkit and the grading system* to evaluate the level of competences (competences in part) formation as the internship results are specified in the Appendix to the internship syllabus.

* The assessment toolkit and the grading system are formed on the basis of the requirements of the relevant local normative act of RUDN University (regulations / order).

DEVELOPERS:

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