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**Federal State Autonomous Educational Institution of Higher Education
«Peoples' Friendship University of Russia named after Patrice Lumumba»**

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

educational division (faculty/institute/academy) as higher education programme developer

SCIENTIFIC AND RESEARCH WORK IN THE SEMESTER SYLLABUS

Recommended by the Didactic Council for the Education Field of:

41.04.05 International Relations

field of studies / speciality code and title

**The student's internship is implemented within the professional education programme
of higher education:**

Global Security and Development Cooperation

higher education programme profile/specialisation title

1. INTERNSHIP GOAL(s)

The purpose of conducting «Scientific and Research Work in the Semester» is to consolidate in students the knowledge, skills and abilities acquired during the mastering of disciplines of professional training by focusing on the main directions of scientific research in the field of historical and political sciences, corresponding to the educational programme in the direction 41.04.05 "International Relations".

2. REQUIREMENTS FOR LEARNING OUTCOMES

The internship implementation is aimed at the development of the following competences (competences in part):

Table 2.1. List of competences that students acquire during the internship

Competence code	Competence descriptor	Competence formation indicators (within this course)
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action	GC-1.1 Systematically analyses professional situations and demonstrates critical thinking skills; GC-1.2 Comprehensively analyses the source of information in terms of temporal and spatial conditions of its origin, objectivity and reliability; GC-1.3 Systematically analyses previously established approaches and explanations in science, identifying their strengths, weaknesses, explanatory power and limitations; GC-1.4 On the basis of the systematic approach builds its own strategy of scientific search and logic of scientific argumentation.
GC-2	Able to manage the project at all stages of its life cycle	GC-2.1 Defines the project goal and objectives, project implementation strategy, considering time and resource constraints; GC-2.2 Determines alternative options for solving the assigned tasks, considering possible management risks; GC-2.3 Defines the expected results of solving the set tasks; GC-2.4 Formulates reporting documentation on the results of project development and implementation
GC-3	Able to organize and manage the work of a team, developing a team strategy to achieve the set goal	GC-3.1 Demonstrates the ability to work constructively as a team player in leadership and junior and middle management roles; GC-3.2 Able to responsibly build a strategy of self-development in the interests of the team, organization, department.
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction	GC-4.1 Uses various forms and types of oral and written communication in Russian, native and foreign language(s) at a professional level; GC-4.2 Uses adequate linguistic means to achieve professional goals in Russian, native and foreign language(s); GC-4.3 Uses modern communication technologies for professional purposes; GC-4.4 Strategizes oral and written communication in Russian, native and foreign language(s) in academic and

Competence code	Competence descriptor	Competence formation indicators (within this course)
		professional inter-action.
GC-5	Able to analyse and consider the diversity of cultures in the process of intercultural interaction	GC-5.1 Understands the peculiarities of development and socio-cultural differences of different countries and peoples considering their historical past and is able to take these peculiarities into account in the course of intercultural interaction; GC-5.2 Constructively interacts with representatives of different countries and peoples in solving professional tasks; GC-5.3 Demonstrates a deep understanding of the specifics of Russia's traditions, history and role in the world-historical process and is able to explain these specifics in a professional and reasoned manner in the course of intercultural communication.
GC-6	Able to determine and realize priorities of own activity and ways of its improvement on the basis of self-assessment	GC-6.1 Possesses the skills of effective time planning in order to realize his/her own educational and professional projects; GC-6.2 Adequately assesses his/her own physical abilities, possesses basic health-saving skills; GC-6.3 Demonstrates mastery of self-development techniques and methods.
GPC-1	Able to build professional communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, considering the specifics of business and spiritual culture of Russia and foreign countries.	GPC-1.1 Build communication with partners based on the goals and situation of communication, identifying and responding appropriately to cultural, linguistic and other characteristics affecting professional communication and dialogue; GPC-1.2 Use communicative meditative technologies considering the specifics of business and spiritual culture of Russia and foreign countries; GPC-1.3 Organise, conduct and evaluate the effectiveness of international negotiations and conciliation procedures; GPC-1.4 Systematically formulate own position on international relations using scientific terminology, both in writing and orally.
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving problems of professional activity.	GPC -2.1 Apply modern technologies of searching, processing and analysing information to interpret and forecast the development of international political processes; GPC -2.2 Use specialised databases and software tools to promptly search for information required to solve professional tasks; OPK-2.3 Adequately assess the information received to identify information gaps and identify attempts of propaganda and manipulative influence, considering the requirements of information security; GPC -2.4 Conduct quantification of qualitative data and meaningful interpretation of quantitative data.
GPC-3	Able to assess, model and forecast global, macro-	GPC -3.1 Use theoretical empirical methods to assess international political processes at various levels, master

Competence code	Competence descriptor	Competence formation indicators (within this course)
	regional, national-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	the positivist and hermeneutic methodology of comprehending political reality; GPC -3.2 Forecast the development (including on the basis of scenarios) of the situation within the framework of solving the main international problems affecting, first of all, the interests of the Russian Federation.
GPC-4	Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, verify their validity.	GPC-4.1 Conduct scientific research in interdisciplinary areas, including setting goals and objectives, positioning the selected problem in the available literature on the topic, selecting research methods, determining the scientific novelty of the researched problems, confirming the validity of scientific hypotheses, formulating their own conclusions and recommendations. GPC-4.2 Analyse international and political-economic problems and processes while respecting the principle of scientific objectivity.
GPC-5	Able to build a strategy to promote publications on the profile of activity in the mass media on the basis of basic principles of media management.	GPC-5.1 Independently prepare professionally-oriented texts of different genre and style (article, analytical note, information-analytical note, review, programme document, abstract, theses of the report, press release, etc.); GPC-5.2 Evaluate the target audience and editorial policies of print, audio-visual and internet media; GPC-5.3 Form and promote the required image of political phenomena and processes through a series of publications of various genres in different types of media; GPC-5.4 Evaluate the perception of the image of political phenomena and processes formed in the media.
GPC-6	Able to develop and implement organisational and managerial decisions on the profile of activity.	GPC-6.1 Organise and participate in the implementation of development programmes and strategies, including political, social, cultural, humanitarian; GPC-6.2 Independently formulate technical and service tasks, defining objectives, identifying and using information necessary for management decision-making, assessing the need for resources, identifying problems, finding alternatives, choosing optimal solutions under given conditions and considering risks, evaluating the results and consequences of management decisions; GPC-6.3 Perform the functions of middle executive and junior management staff of the institutions of the system of the Ministry of Foreign Affairs of the Russian Federation, other state institutions, federal and regional public authorities using foreign languages.
GPC-7	Able to independently build strategies for presenting the	GPC-7.1 Build strategies for presenting the results of professional activities, considering their specificity and

Competence code	Competence descriptor	Competence formation indicators (within this course)
	results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and channels of information dissemination.	the characteristics of the target audience; GPC-7.2 Construct persuasive arguments to achieve the objectives of presenting professional performance; GPC-7.3 Select optimal information and communication technologies and channels of information dissemination. Build a feedback system with target audiences to improve the effectiveness of communication.
GPC-8	Able to develop proposals and recommendations for applied research and consulting.	GPC-8.1 Independently prepare a qualified opinion on international relations issues in the interests of and at the request of the relevant department of the relevant ministry, other state bodies, international and non-governmental organisations, information and analytical centres, mass media, other institutions and organisations; GPC-8.2 Prepare recommendations on a wide range of current international issues for government, public and commercial organisations, as well as for a wide audience of non-specialists; GPC-8.3 To conduct expert examination of projects and programmes in the sphere of international relations implemented by state and municipal authorities, non-governmental and public organisations and commercial structures.
GPC-9	Able to participate in the implementation of basic professional and additional educational programmes.	GPC-9.1 Organise independent work of students on programmes of vocational training, basic vocational education and additional education; GPC-9.2 To carry out control and assessment of mastering by students of training courses, disciplines (modules) of professional training programmes, basic professional education and additional education; GPC-9.3 To carry out assignments on the organisation of research, project and other activities of students on programmes of vocational training, basic vocational education and additional education; GPC-9.4 Participate in the development and updating (under the guidance of a specialist of a higher level of qualification) of working programmes of training courses, educational-methodical complexes and training manuals on the profile of research work; GPC-9.5 Organise various forms of extracurricular activities as tutors (Model UN, Model EU).
PC-1	Able to independently develop and design analytical materials.	PC-1.1 Evaluate international political processes, drawing informed conclusions; PC-1.2 Develop forecasts on the development of global and regional trends for the long term; PC-1.3 Develop corporate development strategies in areas of professional competence using international political analysis skills; PC-1.4 Conduct and coordinate analytical work in the

Competence code	Competence descriptor	Competence formation indicators (within this course)
		field of international contacts with the development of expert opinions and practical recommendations.

3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship refers to the variable component of (B2) block of the higher educational programme curriculum.

Within the higher education programme students also master other disciplines (modules) and / or internships that contribute to the achievement of the expected learning outcomes as results of the internship.

Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GC-1	Able to critically analyse problem situations on the basis of a systematic approach, develop a strategy of action		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GC-2	Able to manage the project at all stages of its life cycle		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GC-3	Able to organize and manage the work of a team, developing a team strategy to achieve the set goal		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GC-4	Able to apply modern communicative technologies, including in foreign language(s), for academic and professional interaction		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GC-5	Able to analyse and consider the diversity of cultures in the process of intercultural interaction		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GC-6	Able to determine and realize priorities of own activity and ways of its improvement on the basis of self-assessment		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-1	Able to build professional		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	communication in the state language of the Russian Federation and foreign language(s) on the profile of activity in a multicultural environment on the basis of application of various communicative technologies, considering the specifics of business and spiritual culture of Russia and foreign countries.		○ Master's Thesis Preparation
GPC-2	Able to search for and apply promising information and communication technologies and software tools for complex setting and solving problems of professional activity.		○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-3	Able to assess, model and forecast global, macro-regional, national-state, regional and local political-cultural, socio-economic and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.		○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-4	Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, verify their validity.		○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-5	Able to build a strategy to promote publications on the profile of activity in the mass media on the basis of basic		○ Research Work ○ Professional practice ○ Master's Thesis Preparation

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	principles of media management.		
GPC-6	Able to develop and implement organisational and managerial decisions on the profile of activity.		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-7	Able to independently build strategies for presenting the results of his/her professional activity, including in a public format, based on the selection of appropriate information and communication technologies and channels of information dissemination.		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-8	Able to develop proposals and recommendations for applied research and consulting.		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
GPC-9	Able to participate in the implementation of basic professional and additional educational programmes.		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation
PC-1	Able to independently develop and design analytical materials.		<ul style="list-style-type: none"> ○ Research Work ○ Professional practice ○ Master's Thesis Preparation

* To be filled in according with the competence matrix of the higher education programme.

4. INTERNSHIP WORKLOAD

The total workload of the internship is 24 credits (864 academic hours).

5. INTERNSHIP CONTENTS

*Table 5.1. Internship contents**

Modules	Contents (topics, types of practical activities)	Workload, academic hours
Module 1. Scientific research.	Scientific knowledge, its essence, features and necessity of acquisition. Scientific research, its essence and features. Types and forms of science, its role and features. Science as a complex multidimensional and multilevel phenomenon, as an object of special scientific study. Scientific	110

Modules	Contents (topics, types of practical activities)	Workload, academic hours
	problem. Characteristics and content of the stages of research work. Language of science. Methodological rules of introduction and application of terms in scientific research.	
Module 2. Research Methodology.	Concepts of method and methodology of scientific research. Existing levels of cognition in the methodology of scientific research. The essence of theoretical and empirical methods of scientific cognition. The essence, role, composition and content of general scientific methods of cognition. The essence, content and role of specific scientific (private) methods of cognition.	110
Module 3. Preparatory stage of the research work.	Methodological requirements for the title of a scientific title work. Methodological requirements for setting the goal of scientific work. Relevance Research. Novelty of research. Methodological requirements for the content of scientific work. Methodological requirements for the result of scientific work. Choice of method (technique) of research. Description of the research process. Discussion of the research results. The need for approbation of scientific results. Planning of research work	110
Module 4. Basic methods of research information retrieval for international research.	Main sources of scientific information. Organisation of reference and information activity. Methods of work with catalogues and card catalogues. Universal Decimal Classification (UDC). Library and bibliographic classification (LBC). Bibliographic indexes. Sequence of search for documentary sources of information. State rubricator of scientific and technical information (GRNTI). Internet resources. Peculiarities of using Internet resources. Working with sources, reading techniques, note-taking, making a book plan. Types of publications.	110
Module 5. Methodology of work on the research manuscript, features of preparation and formalities.	Composition of a scientific work. Rubrication of the text of the scientific work. Narrative and descriptive texts. Procedures for dividing materials into chapters and paragraphs. Methods writing a text. Language and style of scientific written text. Formalisation of quotations. The use of numerical values in scientific text. Abbreviations of words. Tabular form organisation of the material. Graphic way of presenting illustrative material. Formalisation of reference and bibliographic apparatus. Requirements for the printed original manuscript. Preparation of illustrative material. Peculiarities of preparing a report on research work. Features of the procedures of preparation,	110

Modules	Contents (topics, types of practical activities)	Workload, academic hours
	design, defence of master's qualification work.	
Module 6. Methodology for preparing the report and presentations.	Features of the report as a type of communication of scientific work. The art of speech. Presentation as a convenient and effective way. General principles of presentation construction. Determination of the necessary number of slides. Content and design of presentation slides.	110
Module 7. Methodology for preparing grant applications.	Science programmes as a form of educational, scientific and cultural policy. Scientific foundations, their characteristics. Foreign and domestic foundations supporting scientific research projects. Expertise of scientific projects. Rules of application submission. Types of grants. Justification of a research project. Techniques of control of project implementation. Estimates and financial calculations of the cost of work. Formalisation of applications. Management of research projects. Planning, formulation of tasks to performers, decision-making in crisis situations, control, analysis of situations, analysis of results.	128
Writing an internship report		36
Preparing for defence and defending the internship report		40
TOTAL:		864

* The contents of internship through modules and types of practical activities shall be FULLY reflected in the student's internship report.

6. INTERNSHIP EQUIPMENT AND TECHNOLOGY SUPPORT REQUIREMENTS

Specially equipped rooms complying with the current sanitary and fire safety standards, as well as safety requirements at the workplace (Research institutions (Far East Institute of the Russian Academy of Sciences, Institute of Oriental Studies of the Russian Academy of Sciences, IMEMO, Institute of CIS countries, Gorchakov Public Diplomacy Support Foundation, National Committee for BRICS Research, ASEAN Centre of MGIMO, RISI, RUDN, etc.)).

7. INTERNSHIP LOCATION AND TIMELINE

«Scientific and Research Work in the Semester» can be carried out both in PFUR structural subdivisions or in Moscow organisations (stationary) and at the bases outside Moscow (field work).

The internship at the base of an external organisation (outside PFUR) is carried out on the basis of a relevant agreement, which specifies the terms, place and conditions of the internship at the base organisation.

The terms of the internship correspond to the period specified in the academic calendar of the programme of study. The dates of the internship can be adjusted in

coordination with the Department of Educational Policy and the Department of Organisation of Internships and Student Employment at PFUR.

8. RESOURCES RECOMMENDED FOR INTERNSHIP

Main readings:

1. Methodical recommendations for writing term papers, graduate qualification works of bachelors and master's theses on the directions of training "International Relations" and "Foreign Regional Studies". <http://web-local.rudn.ru/web-local/kaf/rj/index.php?id=117>

2. Pavlov, A. V. Logic and methodology of science: modern humanitarian cognition and its perspectives [Electronic resource]: textbook / A. V. Pavlov. - Moscow: Flinta: NaGCa, 2010. - 344 c. - URL: <http://e.lanbook.com/view/book/49460/page24/>

3. Ruzavin G.I. Methodology of scientific cognition. Textbook for universities. - Moscow: Unity-Dana, 2012. - 287 c.

Additional readings:

1. Research work: a workshop / Ministry of Education and Science of the Russian Federation, Federal State Autonomous Educational Institution of Higher Professional Education "North Caucasus Federal University"; co-edited by E.P. Kuznechenkov, E.V. Sokolenko. E.P. Kuznechenkov, E.V. Sokolenko. - Stavropol: SKFU, 2016. - 246 p.: ill. - Bibliogr. in book; The same [Electronic resource]. - URL: [http://\(17.09.2018\)](http://(17.09.2018)).

2. Bodryakov Vladimir Yuryevich, Bykov Anton Alexandrovich Scientific research work and research work of students as tools for the formation of professional competences of students and academic reputation of the university // Pedagogical Education in Russia. 2014. Issue 8, P.154-158

3. Krivosheina O. O. Information retrieval system "Scientific research work" // Gaudeamus. 2011. Issue 18 vol. 2, P.129-130

4. Azarskaya, M.A. Research work in higher education: textbook / M.A. Azarskaya, V.L. Pozdeev; Volga State Technological University. - Yoshkar-Ola: PSTU, 2016. - 230 p.: ill. - Bibliogr.: pp. 166-168. - ISBN 978-5-8158-1785-2; Same [Electronic resource]. - URL: [http://\(17.09.2018\)](http://(17.09.2018)).

5. Degterev D.A. Applied quantitative analysis and modelling of international relations: textbook. - M.: RUDN, 2016. - 556 p // Comparative Politics. 2017. Issue 1 Volume 8, P.160-160

Internet sources

1. Electronic libraries (EL) of RUDN University and other institutions, to which university students have access on the basis of concluded agreements:

- RUDN Electronic Library System (RUDN ELS) <http://lib.rudn.ru/MegaPro/Web>
- EL "University Library Online" <http://www.biblioclub.ru>
- EL "Yurayt" <http://www.biblio-online.ru>
- EL "Student Consultant" www.studentlibrary.ru
- EL "Lan" <http://e.lanbook.com/>
- EL "Trinity Bridge"

2.Databases and search engines:

- electronic foundation of legal and normative-technical documentation <http://docs.cntd.ru/>

- Yandex search engine [https:// www .yandex.ru/](https://www.yandex.ru/)
- Google search engine <https://www.google.ru/>

- Scopus abstract database <http://www.elsevierscience.ru/products/scopus/>

The training toolkit and guidelines for a student to do an internship, keep an internship diary and write an internship report:*

1. Safety regulations to do the Scientific and Research Work in the Semester (safety awareness briefing).
2. Machinery and principles of operation of technological production equipment used by students during their internship; process flow charts, regulations, etc. (if necessary).
3. Guidelines for keeping an internship diary and writing an internship report.

*The training toolkit and guidelines for the internship are placed on the internship page in the university telecommunication training and information system under the set procedure.

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