

Документ подписан простой электронной подписью  
Информация о владельце:  
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Должность: Ректор  
Дата подписания: 15.05.2024 16:17:34  
Уникальный программный ключ:  
ca953a0170d891083f939673078ef1a989dae18a

**Federal State Autonomous Educational Institution for Higher Education**  
**PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA**  
**(RUDN University)**  
**Faculty of Economics**

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**INTERNSHIP SYLLABUS**

**Project-technological internship**

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(наименование практики)

**38.03.01 Economics**

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(code and name of the direction of training/specialty)

**The development of the discipline is carried out within the framework of the implementation of the main professional educational program of higher education:**

**International Economic Relations**

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(name (profile/specialization))

**2024 г.**

## 1. INTERNSHIP GOAL(s)

The purpose of the practical training of third-year full-time students in the field of "Economics", profile "International economic relations and foreign economic activity" is to gain practical skills in enterprises; institutions engaged in library, bibliographic, research, scientific and informational, methodological, cultural, educational, educational activities; institutions engaged in foreign economic activity and activities related to all forms of international economic relations in the performance of economic and managerial tasks, as well as the collection of practical information.

The objectives of the production practice for obtaining professional skills and experience of professional activity in the direction of "Economics" of the profile "International economic relations and foreign economic activity" are: consolidation of acquired theoretical knowledge; familiarization with the peculiarities of foreign economic and other activities of subjects of the world economy; study of the basics of international business; study of the basics and principles of functioning of world commodity markets and, in particular, in the system of international trade in high - tech products; study of the sphere of activity of specialists in the field of foreign economic activity; analysis of the regulatory framework (if necessary) and identification of the specifics of the implementation of economic activities

The industrial practice is included in block 2 of the "Practice" and takes place at the final stage of training, based on the knowledge, skills, skills acquired during the training for the previous 3 years.

Industrial practice is an integral and mandatory part of the educational program of higher education and is conducted in accordance with the curriculum and schedule of the educational process in order for students to acquire professional work skills, deepen and consolidate knowledge and competencies acquired in the process of theoretical training. Industrial practice strengthens the knowledge and skills acquired by students as a result of mastering theoretical courses, develop practical skills and contribute to the complex formation of general cultural (universal) and professional competencies of students.

Industrial practice is a mandatory type of bachelor's practical work. For successful completion of practical training in obtaining professional skills and experience of professional activity, students use the knowledge and skills formed during the study of the disciplines of the basic and variable part of the professional cycle, the material of which is used in the practical activities of enterprises and institutions:

## 2. REQUIREMENTS FOR LEARNING OUTCOMES

Conducting the "Project-technological internship" is aimed at forming the following competencies (part of the competencies) among students:

*Table 2.1. List of competences that students acquire during the internship*

<b>Competence code</b>	<b>Competence descriptor</b>	<b>Competence formation indicators (within this course)</b>
GC-1 / УК-1	Able to search, critical analysis and synthesis of information, apply a systematic approach to solve tasks / Способен осуществлять поиск, критический анализ и синтез информации, применять системный подход для решения поставленных задач	GC-1 / УК-1.1 Know how to search information to solve the task for various types of requests / Осуществляет поиск информации для решения поставленной задачи по различным типам запросов GC-1 / УК-1.2 Able to analyze and contextually process information to solve tasks with the formation of their own opinions and judgments / Анализирует и контекстно обрабатывает информацию для решения поставленных задач с формированием собственных мнений и суждений GC-1 / УК-1.3 Able to offer options for solving the problem, analyzes the possible consequences of their use / Предлагает варианты решения задачи, анализирует возможные последствия их использования

Competence code	Competence descriptor	Competence formation indicators (within this course)
GC-2 / УК-2	<p>Able to determine the range of tasks within the set goal and choose the best ways to solve them, based on current legal regulations, available resources and restrictions / Способен определять круг задач в рамках поставленной цели и выбирать оптимальные способы их решения, исходя из действующих правовых норм, имеющихся ресурсов и ограничений</p>	<p>GC-2 / УК-2.1 Know how to determine the available resources and restrictions, the current legal norms within the framework of the tasks set / В рамках поставленных задач определяет имеющиеся ресурсы и ограничения, действующие правовые нормы</p> <p>GC-2 / УК-2.2 Able to analyze the schedule for the implementation of the project as a whole and chooses the best way to solve the tasks, based on current legal regulations and available resources and restrictions / Анализирует план-график реализации проекта в целом и выбирает оптимальный способ решения поставленных задач, исходя из действующих правовых норм и имеющихся ресурсов и ограничений</p> <p>GC-2 / УК-2.3 Able to control the progress of the project, adjusts the schedule in accordance with the results of control / Контролирует ход выполнения проекта, корректирует план-график в соответствии с результатами контроля</p>
GC-6 / УК-6	<p>Able to manage his time, build and implement a trajectory of self-development based on the principles of education throughout life / Способен управлять своим временем, выстраивать и реализовывать траекторию саморазвития на основе принципов образования в течение всей жизни</p>	<p>GC-6 / УК-6.1 Able to analyze self resources and their limits (personal, situational, temporary, etc.) to successfully complete the task / Анализирует свои ресурсы и их пределы (личностные, ситуативные, временные и т.д.), для успешного выполнения поставленной задачи</p> <p>GC-6 / УК-6.2 Know how to find and use sources of additional information to increase the level of general and professional knowledge / Находит и использует источники получения дополнительной информации для повышения уровня общих и профессиональных знаний</p> <p>GC-6 / УК-6.3 Able to define the tasks of self-development, goals and priorities of professional growth / Определяет задачи саморазвития, цели и приоритеты профессионального роста</p>
GC-12 / УК-12	<p>Able to: search for the necessary sources of information and data, perceive, analyze, memorize and transmit information using digital means, as well as using algorithms when working with data received from various sources in order to effectively use the information received to solve problems; evaluate information, its reliability, build logical conclusions based on incoming</p>	<p>GC-12 / УК-12.1</p> <p>Know how to search for the necessary sources of information and data, perceives, analyzes, memorizes and transmits information using digital means, as well as using algorithms when working with data received from various sources in order to effectively use the information received to solve problems / Осуществляет поиск нужных источников информации и данных, воспринимает, анализирует, запоминает и передает информацию с использованием цифровых средств, а также с помощью алгоритмов при работе с полученными из различных источников данными с целью эффективного использования полученной информации для решения задач</p>

Competence code	Competence descriptor	Competence formation indicators (within this course)
	<p>information and data / Способен: искать нужные источники информации и данные, воспринимать, анализировать, запоминать и передавать информацию с использованием цифровых средств, а также с помощью алгоритмов при работе с полученными из различных источников данными с целью эффективного использования полученной информации для решения задач; проводить оценку информации, ее достоверность, строить логические умозаключения на основании поступающих информации и данных</p>	<p>GC-12 / УК-12.2 Able to evaluate information, its reliability, builds logical conclusions based on incoming information and data / Проводит оценку информации, ее достоверность, строит логические умозаключения на основании поступающих информации и данных</p>
PC-1 / ПКО-1	<p>Able to collect and analyze the initial data necessary for the calculation of economic and socio-economic indicators / способен собирать и анализировать исходные данные, необходимые для расчета экономических и социально-экономических показателей</p>	<p>PC-1 / ПКО-1.1 Know how to work with sources of international statistical information, analyze the dynamics of the main characteristics of international economic relations / умеет работать с источниками международной статистической информации, анализировать динамику основных характеристик международных экономических отношений. PC-1 / ПКО-1.2 Know the legal foundations of international economic relations, understand and be able to analyze their impact on the foreign economic policy of the Russian Federation / знает правовые основы международных экономических отношений, понимать и уметь анализировать их влияние на внешнеэкономическую политику РФ PC-1 / ПКО-1.3 Able to possess the basic skills and basic skills of applied analysis of the international situation / владеет основными навыками и базовыми навыками прикладного анализа международной ситуации</p>
PC-2 / ПКО-2	<p>Able to participate in the implementation of foreign economic projects / Способен участвовать в реализации внешнеэкономических проектов</p>	<p>PC-2 / ПКО-2.1 Able to work in a multicultural environment and in an international team / Умеет работать в мультикультурной среде и в международной команде PC-2 / ПКО-2.2 Able to professionally competently analyze and explain the position of Russia / Умеет профессионально грамотно анализировать и</p>

Competence code	Competence descriptor	Competence formation indicators (within this course)
		объяснять позицию России PC-2 /ЛКО-2.3 Know how to use the techniques of establishing professional contacts and developing professional communication, including in foreign languages / Владеет техниками установления профессиональных контактов и развития профессионального общения, в том числе на иностранных языках
PC-3 /ЛКО-3	Able to participate in the implementation of an individual and (or) collective project in the field of international economic relations / Способен участвовать в реализации индивидуального и (или) коллективного проекта в сфере международных экономических отношений	PC-3 /ЛКО-3.1 Implement standard algorithms for projects and campaigns in the field of international economic relations / Реализует типовые алгоритмы проектов и кампаний в сфере международных экономических отношений PC-3 /ЛКО-3.2 Know how to prepare basic documents to support the project in the field of international economic relations / Готовит основные документы по сопровождению проекта в сфере международных экономических отношений PC-3 /ЛКО-3.3 Able to use the results of research to plan the foreign economic policy of the Russian Federation / Использует результаты исследований для планирования внешнеэкономической политики РФ

### 3. INTERNSHIP IN HIGHER EDUCATION PROGRAMME STRUCTURE

The internship refers to the core/variable/elective\* component of (B2) block of the higher educational programme curriculum.

Table 3.1. The list of the higher education programme components that contribute to the achievement of the expected learning outcomes as the internship results.

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
GC-1 / УК-1	Able to search, critical analysis and synthesis of information, apply a systematic approach to solve tasks / Способен осуществлять поиск, критический анализ и синтез информации, применять системный подход для решения поставленных задач	Mathematics / Математика Computer science / Информатика Philosophy / Философия Economic geography / Экономическая география International Law / Международное право Private International Law / Международное частное право	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
GC-2 / УК-2	Able to determine the range of tasks within the set goal and choose the best ways to solve them, based on current legal	Microeconomics / Микроэкономика Macroeconomics / Макроэкономика Accounting /	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures /

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	regulations, available resources and restrictions / Способен определять круг задач в рамках поставленной цели и выбирать оптимальные способы их решения, исходя из действующих правовых норм, имеющихся ресурсов и ограничений	Бухгалтерский учет Finance / Финансы Foreign Trade Policy / Внешнеторговая политика International Marketing / Международный маркетинг	Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
GC-6 / УК-6	Able to manage his time, build and implement a trajectory of self-development based on the principles of education throughout life / Способен управлять своим временем, выстраивать и реализовывать траекторию саморазвития на основе принципов образования в течение всей жизни	Interdisciplinary coursework / Междисциплинарная курсовая работа	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
GC-12 / УК-12	Able to: search for the necessary sources of information and data, perceive, analyze, memorize and transmit information using digital means, as well as using algorithms when working with data received from various sources in order to effectively use the information received to solve problems; evaluate information, its reliability, build logical conclusions based on incoming information and data / Способен: искать нужные источники информации и данные, воспринимать, анализировать,	Computer science / Информатика Statistics for Economists / Экономическая статистика Economic informatics / Экономическая информатика International statistical databases / Международные статистические базы данных Business process modeling / Моделирование бизнес процессов Geographic Information Systems: Visualization of Spatial Data / Геоинформационные системы: визуализация пространственных данных Business on the Internet /	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
	запоминать и передавать информацию с использованием цифровых средств, а также с помощью алгоритмов при работе с полученными из различных источников данными с целью эффективного использования полученной информации для решения задач; проводить оценку информации, ее достоверность, строить логические умозаключения на основании поступающих информации и данных	Бизнес в Интернет Basics of international trade / Основы международной торговли Electronic commerce in international business / Электронная коммерция в международном бизнесе Big Data	
PC-1 / ПКО-1	Able to collect and analyze the initial data necessary for the calculation of economic and socio-economic indicators / способен собирать и анализировать исходные данные, необходимые для расчета экономических и социально-экономических показателей	Foreign Economic Activity / Экономика и организация внешнеэкономической деятельности International settlements and currency transactions / Международные расчеты и валютные операции International payment systems and instruments / Международные платежные системы и инструменты Foreign trade insurance / Страхование ВЭД	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы
PC-2 / ПКО-2	Able to participate in the implementation of foreign economic projects / Способен участвовать в реализации внешнеэкономических проектов	World commodity markets / Мировые товарные рынки Foreign Economic Activity / Экономика и организация внешнеэкономической деятельности International logistics / Международная логистика	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы

Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		International economic integration / Международные интеграционные процессы Fragmentation of production and cross-border value chains / Фрагментация производства и трансграничные цепочки стоимости Foreign economic activity of russian regions / ВЭД регионов РФ World energy market / Мировой энергетический рынок	
PC-3 /ЛКО-3	Able to participate in the implementation of an individual and (or) collective project in the field of international economic relations / Способен участвовать в реализации индивидуального и (или) коллективного проекта в сфере международных экономических отношений	World Economy / Мировая экономика International Economic Relations / Международные экономические отношения International trade in high-tech products and technology transfer / Международная торговля высокотехнологичной продукцией и трансферт технологий Theory and practice of international business / Теория и практика международного бизнеса Foreign economic relations between Russia and Latin American and Caribbean countries / Внешнеэкономические отношения России со странами Латинской Америки и Карибского бассейна Foreign economic relations between Russia and Asian and African countries / Внешнеэкономические отношения России со странами Азии и Африки	Final state examination procedures / Подготовка и сдача государственного экзамена Degree thesis procedures / Оформление, подготовка к процедуре защиты и защита выпускной квалификационной работы



Competence code	Competence descriptor	Previous courses/modules, internships*	Subsequent courses/modules, internships*
		Russia and BRICS in the global economy / Россия и БРИКС в мировой экономике Russia and G7 countries in the world economy / Россия и страны Большой семерки в мировой экономике Demographic processes and politics / Демографические процессы и политика Gas wars in the 21st century / Газовые войны в 21 веке	

\* - заполняется в соответствии с матрицей компетенций и СУП ОП ВО

#### 4. INTERNSHIP WORKLOAD

- 1) The total workload of the internship is 3 credits (108 academic hours).

#### 5. INTERNSHIP CONTENTS

##### Forms of technological practice

Practical training (II course) is carried out in the following forms:

- work of students with production, management and planning-economic documentation;
- work of students as an assistant to specialists in planning and economic, management, logistics units and other units related to the economic activities of the enterprise;
- independent study of normative literature

The passage of technological is aimed at the practical application of knowledge gained during the study of basic and variable disciplines of the profile.

Modules	Contents (topics, types of practical activities)	Workload, academic hours
Preparatory phase	Instruction in the collection, processing of the necessary of the information on the preparation of the report	4
	Safety briefing	1
	Acquaintance with the place of practical training in order to analyze the object investigations	15
Calculation and analytical stage	Perform individual tasks	20
	Collection, processing and systematization of facts - material	40
Final stage	Preparation of a practice report	18
	Presentation of the report	2
<b>108</b>		

**Preliminary stage.** The content of the introductory lecture: setting goals, objectives, determining the time and place of internship; acquaintance with the leaders of the practice; instruction on keeping a diary of practice, design and defense of the practice report; organizational issues of internship; briefing on safety techniques and fire safety.

The result of the preliminary stage should be a completed individual application for practice. Individual tasks are mandatory for execution of students.

**The calculation and analytical stage** consists in studying the activities of the enterprise and involves the participation of the trainee in performing a number of works at the enterprise in accordance with the instructions of the head, collecting various information, conducting various calculations and completing an individual task.

**The final stage** is to prepare and defend the internship report to the supervisor.

## 7. INTERNSHIP LOCATION AND TIMELINE

Production practice is carried out at enterprises and institutions of various forms of ownership and various organizational and legal forms. Production practice is carried out on the basis of contracts between the University and relevant enterprises, organizations and institutions. In the contract, the University and the enterprise (organization, institution) stipulate all issues related to the conduct of practices, including the appointment of two heads of practice: from the University and the enterprise (organization, institution).

The student can come up with an initiative about the place of internship. The direction of the professional activity of the organization offered to students for practical training should correspond to the profile of the educational program and the types of professional activities for which the graduate of the program is preparing. The place of practical training must be agreed with the head of the department/department, followed (with a positive decision) by the conclusion of a corresponding contract with the organization proposed by the student.

Students with disabilities and /or belonging to the category of "disabled" undergo practical training, in a form accessible to them in the laboratories of the university, as well as in specialized organizations with which relevant contracts have been concluded and which have the ability (equipment, special facilities and infrastructure) to work with these categories of citizens.

The terms of practice are approved in the PLO at the beginning of the academic period and are fixed in the curriculum. In order to complete an internship in the direction of "Economics", graduates of the profile "International Economic Relations" can be recommended by the Department of International Economic Relations to places of practical training.

The bases of practice for bachelors of the direction "Economics" of the profile "International economic Relations" must meet the following basic requirements: correspond to the Bachelor's degree in Economics; have qualified personnel to guide the practice of bachelors;

to provide interns with regulatory, reporting, statistical, analytical, scientific and other documentation and information necessary for the successful implementation of research activities.

The duration of the internship in the 3rd year is 2 weeks (3 weeks, 108 hours).

## 8. RESOURCES RECOMMENDED FOR INTERNSHIP

### Main literature:

The Civil Code of the Russian Federation

Commodity nomenclature of Foreign Economic Activity (HS)

Fedyakina L.N., International Economic Relations: textbook and practical course for academic bachelor's degree/L. N. Fedyakina. - 2nd ed., reprint. and additional. - - M.: Yurayt Publishing House, 2018. - 541 p. - (Series: Bachelor. Academic course)

World economy and international economic relations. Full course: textbook / team of authors; edited by A.S. Bulatov. - Moscow: KNORUS, 2017 - 916 p. - (Bachelor's degree)

The World Economy: A textbook for bachelors. – Moscow: Yurayt Publishing House, 2017. – 884. – (Bachelor. Academic course)

International monetary and credit relations: Studies / N.P. Gusakov et al.; Russian University. friend. people. (RUDN). - 3rd ed., reprint. and additional - M.: SIC Infra-M, 2018

#### **Additional literature:**

- Consultant.ru -Catalog of software products with technological characteristics.
- World investment report, UNCTAD  
([https://unctad.org/en/Pages/DIAE/World%20Investment%20Report/World\\_Investment\\_Report.aspx](https://unctad.org/en/Pages/DIAE/World%20Investment%20Report/World_Investment_Report.aspx))
- World trade statistical report, WTO ([https://www.wto.org/english/res\\_e/statis\\_e/wts\\_e.htm](https://www.wto.org/english/res_e/statis_e/wts_e.htm))
- World economic outlook, IMF (<https://www.imf.org/en/publications/weo>)
- Software and Internet resources:
- Educational and Scientific Information Library Center (Scientific Library) - <http://lib.rudn.ru/>
- Electronic Library System (EBS RUDN) <http://lib.rudn.ru/MegaPro/Web>
- EBS" University library ONLINE "
- <http://biblioclub.ru/> / EBC publishing house "Yurayt" - <https://www.biblio-online.ru/>
- EBS Publishing House "Lan" - <https://e.lanbook.com/>
- <http://www.nkibrics.ru/> / BRICS National Research Committee
- <http://ruskiymir.ru/briks/> / Information portal of the Russian World Foundation
- [www.mid.ru](http://www.mid.ru/) -Ministry of Foreign Affairs of Russia
- <http://www.brics.mid.ru/> - Russia in BRICS, Ministry of Foreign Affairs
- [www.gks.ru](http://www.gks.ru/) - Federal State Statistics Service
- [www.adb.org](http://www.adb.org/) -Official website of the Asian Development Bank
- <http://apps.fas.usda.gov/psdonline/circulars/production.pdf> -Official website of the US Department of Agriculture, Agriculture sector of foreign countries
- [http://www.armstrade.org/files/yearly\\_2014\\_41.pdf](http://www.armstrade.org/files/yearly_2014_41.pdf) -The official website of the Center for Analysis of the World Arms Trade, "The Yearbook of the CAMTO-2014", Statistics and analysis of the world arms trade
- <http://www.fao.org/docrep/018/i3107e/i3107e03.pdf> -Official website of the Food and Agriculture Organization of the United Nations
- <http://www.iea.org/> -official website of the International Energy Agency
- [www.imf.org](http://www.imf.org/) -official website of the International Monetary Fund
- [http://www.opec.org/opec\\_web/en/](http://www.opec.org/opec_web/en/) /} Official website of OPEC (Organization of Petroleum Exporting Countries)
- <http://saarc-sec.org/> /} Official website
- <http://www.un.org/> /} Official UN
- <http://www.unctad.org/> /} Official website of UNCTAD
- <http://www.ved.gov.ru/> -Ministry of Economic Development of the Russian Federation-CIAN, portal of foreign economic activity
- <http://www.vestnik.mgimo.ru/> -Official online publication "Bulletin of MGIMO University"
- [www.wto.org](http://www.wto.org/) -Official website of the World Trade Organization
- [www.worldbank.org](http://www.worldbank.org/) -Official website of the World Bank

#### **8. ASSESSMENT TOOLKIT AND GRADING SYSTEM\* FOR EVALUATION OF STUDENTS' COMPETENCES LEVEL AS INTERNSHIP RESULTS**

The assessment toolkit and the grading system\* to evaluate the level of competences (competences in part) formation as the internship results are specified in the Appendix to the internship syllabus.

\* The assessment toolkit and the grading system are formed on the basis of the requirements of the relevant local normative act of RUDN University (regulations / order).

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